

# FINANCE & PROPERTY ADVISORY BOARD

4 January 2012

## Capital Plan Review 2011/12

### Annexes 1 - 4

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**Corporate Aims and Priorities 2011/12**

	Overall aim(s)	Ref	Improvement Priority	Period	
1	<b>Corporate affairs and planning</b>				
	To continuously improve our services in terms of value for money.	Improving efficiency	1a	Improve the efficiency of the Council's services in the context of changes in the economic climate and the Government's 3% efficiency saving target for Local Government. (2.5% per year for 2005/08)	2005/10
		Our approach to buying	1b	Achieve best value through robust procurement.	2009/11
		Meeting the challenges of the recession	<b>1c (Key)</b>	<b>Manage the Council's financial resources and performance to meet the challenges of the national budget strategy and its impact on public finances.</b>	<b>2010/11</b>
2	<b>Public access and involvement</b>				
	To improve the public's access to, and influence over, services provided by the Council and the Council's role in representing the public.	Customer Services Strategy and customer care	2a	Improve how we manage customer contacts and customer care.	2006/11
		Responding to complaints from the public	2b	Respond better to complaints from the public.	2003/11
		Electronic service delivery (www.tmbc.gov.uk)	2c	Increase the availability of electronic information and transactions to help make local services more accessible, convenient, responsive and seamless.	2000/11
		Improving Services through research based on consultation	2d	Improve, cost effectively, the public's influence over services provided by the Council and by other organisations.	2005/11
		Diversity	2e	Ensure the Council meets its obligations fully in respect of its diverse communities.	2003/11
			2f	Improve access to Council services and facilities in accordance with Disability Discrimination Act (DDA) requirements.	2004/11
3	<b>Planning and development</b>				
	To protect and enhance the built and natural environment.	Local Development Framework	3a	Progress preparation of the Local Development Framework.	2003/11
		Tonbridge town centre	<b>3b (Key)</b>	<b>Promote and support the sustainable regeneration and economic development of Tonbridge town centre.</b>	<b>2004/11</b>
		Development control	3c	Improve the speed of determining planning applications.	2003/11
		Public access to the planning process	3d	Improve public access to the planning process.	2003/11
		Community and leisure facilities	3e	Encourage developer contributions in support of community leisure facilities.	2003/11

## Corporate Aims and Priorities 2011/12

	Overall aim(s)		Ref	Improvement Priority	Period
4	<b>Transport and land drainage</b>				
	To provide good parking management.	Parking	4a	Improve local parking to meet the needs of drivers such as residents, businesses, shoppers and visitors.	2004/11
	To achieve better management of local land drainage.	Land drainage	4b	Reduce the risk of flooding of residential and commercial premises.	2008/11
	To promote improvements in transportation.	Traffic and transportation	4c	Improve the efficiency and sustainability of transportation at key locations.	2005/11
			4d	Improve access to and parking at West Malling station.	2003/11
5	<b>Housing</b>				
	To improve the availability and quality of housing for those most in need.	Providing affordable housing and tackling homelessness	<b>5a (Key)</b>	<b>Secure a continuing supply of affordable housing across all tenures and work to prevent homelessness.</b>	<b>2004/11</b>
		Private sector renewal and energy efficiency	5b	Improve sub-standard housing and the energy efficiency of existing and new housing provision.	2004/11
		Assisting vulnerable households	5c	Improve support and assistance to vulnerable, elderly and disabled households to enable independent living.	2003/11
6	<b>Housing – benefit payments</b>				
	To provide financial assistance through the timely and accurate processing of claims for Housing and Council Tax benefit.	Housing and Council Tax benefit	6a	Achieve high performance in both accuracy of calculating benefit due and speed of processing.	2003/11
7	<b>Leisure, arts and young people</b>				
	To develop leisure and arts services for local people and visitors.	Access for everyone	7a	Enable the whole community, including those most in need, to more fully enjoy leisure and cultural activities.	2001/11
		Involving the community	7b	Increase community involvement in the delivery and design of leisure services.	2004/11
	To involve, safeguard and meet the needs of children and young people.	Cost effective operation	7c	Improve the quality and sustainability of the Council's leisure facilities and services.	2004/11
		Safety and security at our leisure facilities	7d	Improve security/health and safety at leisure facilities.	2003/11
		Outdoor leisure	7e	Improve public access to the countryside and public open spaces across the borough.	2004/11
			7f	Enhance the landscape of, and improve public access to, the Medway valley countryside.	2006/11
		Young people	<b>7g (Key)</b>	<b>Involve, safeguard and meet the needs of children and young people.</b>	<b>2003/11</b>

## Corporate Aims and Priorities 2011/12

	Overall aim(s)	Ref	Improvement Priority	Period
8	<b>Street scene and open space environment</b>			
	To protect and enhance the built and natural environment.	Our approach	<b>8a (Key) Achieve a cleaner, smarter and better maintained street scene and open space environment.</b>	<b>2003/11</b>
		Amenity and appearance of locations	8b Enhance the amenity and appearance of locations borough-wide.	2006/10
9	<b>Recycling and waste collection</b>			
	To protect and enhance the built and natural environment.	Our recycling and waste services	9a Recycle a larger proportion of household waste.	1999/2011
10	<b>Community safety</b>			
	To deliver, with others, benefits beyond those possible from the Council's resources. To reduce crime and disorder and the fear of crime. To promote and improve public safety.	Tackling crime and anti-social behaviour	<b>10a (Key) Work with partners to increase community safety by tackling:</b>	<b>2009/10</b>
			▶ <b>Acquisitive crime</b>	
			▶ <b>Anti-social behaviour</b>	
			▶ <b>Perception of crime</b>	
			▶ <b>Substance misuse</b>	
		▶ <b>Violent crime.</b>		
		Fear of crime	10b Reduce the fear of crime.	2003/10
		Young people	10c Increase activity programmes for young people in areas of highest social deprivation.	2004/10
		Moving forward	<b>10d (Key) Work with partners to reduce crime, anti-social behaviour and the fear of crime.</b>	<b>2005/11</b>
11	<b>Public and environmental health</b>			
	To deliver, with others, benefits beyond those possible from the Council's resources.	Our overall approach	<b>11a (Key) Work with partners to promote, encourage and provide opportunities for healthy living.</b>	<b>2004/11</b>
		Reducing health inequalities	11b Work with other agencies to improve people's health in the poorest areas of our borough.	2003/10
	To protect and improve public health.	Health and safety in businesses	11c Work with other agencies to ensure businesses comply with food and safety legislation.	2007/10
		Local air quality	11d Improve air quality:	2002/10
			▶ In the area of the M20 between New Hythe Lane, Larkfield and Hall Road, Aylesford.	
		▶ From 2005, at Tonbridge High Street, Watringbury crossroads and London Road/Station Road, Ditton.		
		▶ From 2008, areas adjacent to the A20 in Larkfield, Ditton and Aylesford.		

## Corporate Aims and Priorities 2011/12

	Overall aim(s)		Ref	Improvement Priority	Period
12	<b>Climate Change</b>				
	To deliver, with others, benefits beyond those possible from the Council's resources. To provide leadership on community issues that are beyond the remit of a single agency. To improve the well-being of communities in Tonbridge and Malling.	Making a difference	12a (Key)	<b>Work with partners to make a positive local contribution to tackling the causes and effects of climate change.</b>	2007/11
13	<b>Community leadership</b>				
	To deliver, with others, benefits beyond those possible from the Council's resources. To provide leadership on community issues that are beyond the remit of a single agency. To improve the well-being of communities in Tonbridge and Malling.	Community planning	13a	Achieve with our partners the priorities set out: ▶ in the Sustainable Community Strategy for Tonbridge and Malling (2009/12) ▶ in the Local Area Agreement ▶ arising from work of the borough's Local Strategic Partnership.	2009/10
			13b (Key)	<b>Work with partners to:</b> ▶ <b>reduce crime, anti-social behaviour and fear of crime.</b> ▶ <b>promote, encourage and provide opportunities for healthy living.</b> ▶ <b>make a positive local contribution to tackling the causes and effects of climate change.</b> ▶ <b>achieve further shared priorities to improve residents' quality of life in Tonbridge and Malling.</b>	2010/11
			13c	Better represent the community's interests in respect of services provided by agencies or organisations separate from the Council.	2005/10
			Advocacy		
14	<b>Local economy</b>				
	To promote the well-being of the local economy and enhance the viability and vitality of population centres.	Our approach to the local economy	14a	Contribute to improving the West Kent economy.	2003/11
		Tourism	14b	Increase tourism within the borough.	2000/11

## Corporate Aims and Priorities 2011/12

	Overall aim(s)		Ref	Improvement Priority	Period
15	<b>Resources – Personnel and Organisational Development</b>				
	<p>To recruit, develop and retain well-informed, qualified staff who also take responsibility for developing themselves.</p> <p>To improve the Council's ability to achieve its strategic and operational objectives through its:</p> <ul style="list-style-type: none"> <li>▶ Organisational structure.</li> <li>▶ Performance Management System.</li> </ul> <p>To improve health and safety in Council premises and activities.</p>	Personnel	15a	Better align and equip the Council's workforce to ensure that we have the skills and capacity to meet business needs.	2009/11
		Health and safety	15b	Improve our corporate Health and Safety Management System and practices.	2009/11
16	<b>Resources – Finance</b>				
	<p>To manage the Council's financial affairs to support its service delivery objectives.</p> <p>To maintain the Council's high standards of financial management and probity.</p> <p>To identify and exploit cost-effective opportunities for external funding.</p>	Revenue	16a	Further improve on the prompt collection of monies due to the Council.	2003/11
17	<b>Resources – Information technology</b>				
	To improve management of information within the Council.	Information technology	17a	Improve the Council's own use and cost effectiveness of technology.	2001/11
		Kent Connects	17b	Improve the management and cost effectiveness of technology via shared use of resources within Kent.	2003/11
18	<b>Resources – Property</b>				
	To continue improving the match between the Council's property holdings and its service delivery, organisational and financial needs.	Property	18a	Improve the fabric of our leisure facilities and access for all.	2004/11

**CAPITAL PLAN: LIST A**  
**ALL SERVICES**

	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Excluding Capital Renewals</b>									
<b>Service</b>									
Planning and Transportation Services	413	139	257	65	20	0	0	0	894
Environmental Health Services	0	91	101	104	104	104	104	104	712
Housing Services	74	424	383	319	319	319	319	319	2,476
Leisure Services	1,163	389	108	8	8	8	8	8	1,700
Corporate Services	587	185	244	111	30	30	30	30	1,247
<b>Total Excluding Capital Renewals</b>	<b>2,237</b>	<b>1,228</b>	<b>1,093</b>	<b>607</b>	<b>481</b>	<b>461</b>	<b>461</b>	<b>461</b>	<b>7,029</b>
<b>Capital Renewals</b>									
<b>Service</b>									
Planning and Transportation Services	n/a	36	225	184	40	64	41	41	631
Environmental Health Services	n/a	31	53	28	25	84	107	27	355
Leisure Services	n/a	386	432	527	362	284	429	582	3,002
Corporate Services	n/a	499	394	324	339	552	434	362	2,904
<b>Total Capital Renewals</b>	<b>n/a</b>	<b>952</b>	<b>1,104</b>	<b>1,063</b>	<b>766</b>	<b>984</b>	<b>1,011</b>	<b>1,012</b>	<b>6,892</b>
<b>Grand Total</b>	<b>2,237</b>	<b>2,180</b>	<b>2,197</b>	<b>1,670</b>	<b>1,247</b>	<b>1,445</b>	<b>1,472</b>	<b>1,473</b>	<b>13,921</b>

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Car Parking	121	104	76	15	20	0	0	0	336
Transportation	186	0	40	0	0	0	0	0	226
Environmental Improvements	0	25	25	50	0	0	0	0	100
Land Drainage / Flood Defence	88	6	66	0	0	0	0	0	160
Historic Buildings Grants	0	0	0	0	0	0	0	0	0
Other Schemes	18	4	50	0	0	0	0	0	72
<b>Total Planning &amp; Transportation (excluding capital renewals)</b>	<b>413</b>	<b>139</b>	<b>257</b>	<b>65</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>894</b>
Capital Renewals									
CCTV	n/a	40	240	40	40	40	40	40	480
Parking	n/a	0	0	151	0	24	0	0	175
Provision for Inflation	n/a	0	10	13	4	7	5	6	45
Savings Target	n/a	(4)	(25)	(20)	(4)	(7)	(4)	(5)	(69)
<b>Total Planning &amp; Transportation Capital Renewals</b>	<b>n/a</b>	<b>36</b>	<b>225</b>	<b>184</b>	<b>40</b>	<b>64</b>	<b>41</b>	<b>41</b>	<b>631</b>
<b>Total Planning &amp; Transportation</b>	<b>413</b>	<b>175</b>	<b>482</b>	<b>249</b>	<b>60</b>	<b>64</b>	<b>41</b>	<b>41</b>	<b>1,525</b>



**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Car Parking</u></b>										
(a) Improvement Programme for Existing Car Parks										
	(i) Phase 2 - 4	P01AZ/S/O	66	93	50					209
(b) Car Parking Action Plan										
	(i) Phase 6	P01MA	12	10	16					38
	(ii) Phase 7	P01MB			10	15				25
	(iii) Phase 8	P01AV					20			20
	(c) Winter Emergency Response Provision	P01MC	43	1						44
Carried Forward			121	104	76	15	20	0	0	336

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Car Parking</u></b></p> <p>(a) Improvement Programme for Existing Car parks</p> <p style="padding-left: 40px;">(i) Phase 2 - 4</p> <p>(b) Car Parking Action Plan</p> <p style="padding-left: 40px;">(i) Phase 6</p> <p style="padding-left: 40px;">(ii) Phase 7</p> <p style="padding-left: 40px;">(iii) Phase 8</p> <p>(c) Winter Emergency Response Provision</p>	<p>2f, 3b(key), 4a, 4c, 8a(key), 10b 14a</p> <p>4a,4c, 8a(key),14a</p> <p>4c,12a(key) 14a</p>	<p>A phased programme of improvements in existing car parks to improve access for customers and to enhance the value and the quality of the car park stock. Includes enhanced surfaces, remodelled layouts, improved drainage, better information, improved lighting and new boundary fencing.</p> <p>A programme of work to enhance and improve a number of car parks with particular attention on surfacing and bay markings. These include Upper Castle Field, Lower Castle Field, West Malling High Street, Bradford Street, Angel (East) and (West), Snodland and Sovereign Way North.</p> <p>A series of parking measures to give effect to the Cabinet's adopted Parking Action Plan.</p> <p>A phased programme of parking management interventions at locations throughout the Borough but also including specific neighbourhood wide initiatives at Aylesford and West Malling (a review of the existing Local Parking Plan). Details of the programme feature in regular reports to the Planning and Transportation Advisory Board and the Joint Transportation Board. The future programme includes reviews of the existing Local Parking Plans for Snodland, Borough Green and East Malling.</p> <p>Refer to note for Phase 6.</p> <p>Includes provision for an initiative in Hadlow that is currently in abeyance at the request of the Parish Council. Reprogrammed to 2014/15.</p> <p>Equipment and materials to enable an improved response to severe adverse conditions during the winter months.</p>

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Transportation</u></b>										
(a) Local Transport Plan Partnership Programme	P01ED	186		40						226
Total Transportation to Summary		186	0	40	0	0	0	0	0	226
<b><u>Environmental Improvements</u></b>										
(a) Tonbridge Town Centre Enhancements - Phase 1	P01FH		25	25	50					100
Total Environmental Improvements to Summary		0	25	25	50	0	0	0	0	100
<b><u>Land Drainage / Flood Defence</u></b>										
(a) Drainage										
(i) Drainage Improvement Programme Less DEFRA Grant	P01HR	33	34 (28)	33	0	0	0	0	0	100 (28)
		33	6	33	0	0	0	0	0	72
(b) Flood defence										
(i) East Peckham Flood Alleviation	P01HP	55		33						88
Total Land Drainage / Flood Defence to Summary		88	6	66	0	0	0	0	0	160

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Transportation</u></b></p> <p>(a) Local Transport Plan Partnership Programme</p>	4c	Enabling provision to help influence priorities and timing of KCC Local Transport Plan schemes using selective funding contributions. The overall budget provision was reduced in recent Capital Plan Reviews and the remaining commitment is a contribution to a footway scheme in West Malling High Street that secured a better quality of surfacing material than would otherwise have been the case.
<p><b><u>Environmental Improvements</u></b></p> <p>(a) Tonbridge Town Centre Enhancements - Phase 1</p>	3b(key), 8a(key)	Previous individual Tonbridge enhancement budgets have been consolidated to provide a budget for priorities arising from the Tonbridge Central Area Action Plan. Further provision to be subject to a List C assessment. The provision has been rescheduled to 2012/13 and 2013/14 in the light of current economic conditions.
<p><b><u>Land Drainage / Flood Defence</u></b></p> <p>(a) Drainage</p> <p style="padding-left: 20px;">(i) Drainage Improvement Programme</p>	4b, 13c	To support the Borough Council's role as a land drainage operating authority with powers to carry out works on ordinary watercourses. Completed scheme in 2011/12 at Leigh Road (a joint Borough Council and County Council scheme promoted to resolve local land drainage and highway drainage problems in an integrated and comprehensive way). The scheme was supported by a £28,000 Grant from DEFRA. KCC element of the project did not proceed so balance of provision to be retained for 2012/13 as a contingency against future claims and settlements.
<p>(b) Flood Defence</p> <p style="padding-left: 20px;">(i) East Peckham Flood Alleviation</p>	4b,13a(key)	Scheme completed but provision needs to be maintained in the light of continuing dispute over contractual claims.

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Historic Buildings Grants</b>										
(a) 2009/10 Grant award programme	P01KL	n/a	0							0
Total Historic Building Grants to Summary		0	0	0	0	0	0	0	0	0
<b>Other Schemes</b>										
(a) Hadlow Tower	P01JJ	----- Previously uncosted - scheme no longer required-----								
(b) Countryside Management Grants in Areas of Outstanding Natural Beauty.	P01LA	18	4							22
(c) Tonbridge Castle East Curtain Wall Less Town Wardens Grant	P01LC			52 (2)						52 (2)
		0	0	50	0	0	0	0	0	50
Total Other Schemes to Summary		18	4	50	0	0	0	0	0	72
<b>Capital Renewals</b>										
(a) CCTV Capital Renewals	P01BA	n/a	40	240	40	40	40	40	40	480
(b) Car Parking	P01JF	n/a			151		24			175
Provision for Inflation		n/a	0	10	13	4	7	5	6	45
Savings Target		n/a	(4)	(25)	(20)	(4)	(7)	(4)	(5)	(69)
Total Capital Renewals to Summary		n/a	36	225	184	40	64	41	41	631

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Historic Buildings Grants</u></b>		
(a) 2009/10 Grant award programme	8b	Provision of grants to owners of statutorily listed and other historic buildings to encourage the repair of those buildings. Other than to accommodate outstanding commitments provisions for 2009/10 and subsequent years were deleted during the 2008/09 Capital Plan Review. <b>All outstanding commitments have now been cleared and the unspent balance of £6,000 included in the 2011/12 Capital Plan deleted.</b>
<b><u>Other Schemes</u></b>		
(a) Hadlow Tower		This uncosted scheme was established to cover any possible cost of acquisition and compensation. The Tower has now been transferred to the Vivat Trust at no capital cost to the Council. Scheme deleted.
(b) Countryside Management Grants in Areas of Outstanding Natural Beauty.	8a(key), 8b	This is a grant scheme administered by the Medway Valley Countryside Partnership on behalf of the Borough Council. The Scope of the grant scheme includes biodiversity enhancement. It provides 50% grants, up to a maximum of £1,500, towards landscape and biodiversity improvement projects in the Kent Downs AONB. It supports the aims of the Council's Green Infrastructure Strategy included in the adopted MDEDPD. Council funding is matched by INTERREG funding. The scheme was reviewed in 2010/11 and extended for a further year but INTERREG funding is available only until 31 Dec 2011. Applications for 2011/12 projects totalling some £27,700 have been received to which the Council's grant aid contribution totals £4,000. <b>Remaining uncommitted budget provision of £7,000 has been deleted.</b>
(c) Tonbridge Castle East Curtain Wall	3b(key),8b	Scheme to maintain the structural integrity of the Scheduled Ancient Monument by removing a path which runs alongside the East curtain wall. (monitoring regime in place).
<b><u>Capital Renewals</u></b>		
(a) CCTV Capital Renewals	4a, 11a(key)	Provision for the replacement of life-expired CCTV equipment. A switch to digital is essential in the near future because servicing the existing analogue equipment is becoming ever more difficult. An additional provision of £200,000 is being provided for this in 2012/13. In other years a provision of £40,000 per annum has been allowed to cover routine replacements.
(b) Car Parking	4a, 4c	Provisions have been consolidated to allow complete replacement of ticket machines in 2013/14.

**CAPITAL PLAN: LIST A**  
**ENVIRONMENTAL HEALTH SERVICES**

	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Environmental Strategy	0	39	49	52	52	52	52	52	348
Refuse Collection	n/a	52	52	52	52	52	52	52	364
<b>Total Environmental Health (excluding capital renewals)</b>	<b>0</b>	<b>91</b>	<b>101</b>	<b>104</b>	<b>104</b>	<b>104</b>	<b>104</b>	<b>104</b>	<b>712</b>
<b>Capital Renewals</b>									
Environmental Protection	n/a	8	24	3	0	0	13	0	48
Recycling Initiatives	n/a	26	26	26	26	83	92	26	305
Public Conveniences	n/a	0	7	0	0	0	0	0	7
Provision for Inflation	n/a	0	2	2	2	10	14	4	34
Savings Target	n/a	(3)	(6)	(3)	(3)	(9)	(12)	(3)	(39)
<b>Total Environmental Health Capital Renewals</b>	<b>n/a</b>	<b>31</b>	<b>53</b>	<b>28</b>	<b>25</b>	<b>84</b>	<b>107</b>	<b>27</b>	<b>355</b>
<b>Total Environmental Health</b>	<b>0</b>	<b>122</b>	<b>154</b>	<b>132</b>	<b>129</b>	<b>188</b>	<b>211</b>	<b>131</b>	<b>1,067</b>

**CAPITAL PLAN: LIST A**  
**ENVIRONMENTAL HEALTH SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Environmental Strategy</u></b>										
(a) Green Waste Bins Growth / Replacement	P02BC	n/a	39	49	52	52	52	52	52	348
Total Environmental Strategy to summary		0	39	49	52	52	52	52	52	348
<b><u>Refuse Collection</u></b>										
(a) Refuse Bins Growth / Replacement	P02DA	n/a	52	52	52	52	52	52	52	364
Total Refuse Collection to summary		n/a	52	52	52	52	52	52	52	364
<b><u>Capital Renewals</u></b>										
(a) Environmental Protection	CR01	n/a	8	24	3			13		48
(b) Recycling Initiatives	CR02	n/a	26	26	26	26	83	92	26	305
(c) Public Conveniences	CR04	n/a		7						7
Provision for Inflation		n/a	0	2	2	2	10	14	4	34
Savings Target		n/a	(3)	(6)	(3)	(3)	(9)	(12)	(3)	(39)
Total Capital Renewals to Summary		n/a	31	53	28	25	84	107	27	355



**CAPITAL PLAN: LIST A**  
**ENVIRONMENTAL HEALTH SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Environmental Strategy</u></b></p> <p>(a) Green Waste Bins Growth / Replacement</p> <p><b><u>Refuse Collection</u></b></p> <p>(a) Refuse Bins Growth / Replacement</p> <p><b><u>Capital Renewals</u></b></p> <p>(a) Environmental Protection</p> <p>(b) Recycling Initiatives</p> <p>(c) Public Conveniences</p>	<p>9a</p> <p>9a</p> <p>10a (key)</p> <p>9a</p> <p>2f</p>	<p>Provision for future growth / replacement of collection bins following completion of all phases of the Green Waste Collection and Composting Scheme. Provisions assume growth of 250 properties per year.</p> <p>Provision for the growth / replacement of refuse collection wheeled bins. Provisions assume growth of 250 properties per year.</p> <p>Renewal of sound and gas analysers.</p> <p>Ongoing replacement / renewal of recycling modules. 2015/16 and 16/17 provisions includes replacement of recycling vehicles..</p> <p>Renewal of signs and handrails to comply with Disability Discrimination Act.</p>

**CAPITAL PLAN: LIST A**  
**HOUSING SERVICES**

	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Housing Investment Programme	74	424	383	319	319	319	319	319	2,476
<b>Total Housing Services</b>	<b>74</b>	<b>424</b>	<b>383</b>	<b>319</b>	<b>319</b>	<b>319</b>	<b>319</b>	<b>319</b>	<b>2,476</b>

**CAPITAL PLAN: LIST A**  
**HOUSING SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Housing Investment Programme</u></b>										
(a) House Renovation Grants										
(i)	Disabled Facilities Grants - Mandatory Less Government Grant	P03AC	n/a n/a	634 (410)	611 (410)	611 (410)	611 (410)	611 (410)	611 (410)	4,300 (2,870)
	Sub-total		n/a	224	201	201	201	201	201	1,430
(ii)	Housing Assistance	P03AD	n/a	281	146	118	118	118	118	1,017
(iii)	Regional Housing Board Grant	P03ZZ	n/a n/a	(81) 424						(81) 2,366
(b) Sustainable Communities Programme										
(i)	Renewable Energy Schemes	P03AM	74		36					110
Total Housing Investment Programme to Summary			74	424	383	319	319	319	319	2,476

**CAPITAL PLAN: LIST A**  
**HOUSING SERVICES**

	Corporate Aims and Priorities	
<b><u>Housing Investment Programme</u></b>		
(a) House Renovation Grants	5c	Figures across the plan period 2012/13 to 2017/18 are based on current costs. The need to uplift figures to reflect the impact of inflation is considered annually as part of the Capital Plan Review process.
(i) Disabled Facilities Grants - Mandatory		<b><i>The 2011/12 provision of £634,000 comprises the original budget allocation approved by Council in February 2011 of £502,000 plus £109,000 following an increase in grant awarded for 2011/12 and the net underspend of £23,000 brought forward from 2010/11.</i></b>
		<b><i>Provisions in years 2012/13 to 2017/18 assume the current level of Government support (£410,000 in 2011/12) will continue. Gross expenditure has also been uplifted to maintain the Council's net contribution at the original budget allocation approved by Council in February 2011 of £201,000 per annum.</i></b>
(ii) Housing Assistance		<b><i>The 2011/12 provision of £281,000 comprises the original budget allocation approved by Council in February 2011 of £137,000 plus the net underspend of £244,000 brought forward from 2010/11. £100,000 of this total has then been profiled across the plan period reflecting the anticipated level of spend in each year. Future years Housing Assistance (2012/13 to 2016/17) in the Capital Plan approved by Council in February 2011 assumed £106,000 spend per annum.</i></b>
(iii) Regional Housing Board Grant		<b><i>Unused grant allocation brought forward from 2010/11.</i></b>
(b) Sustainable Communities Programme	5c	Unspent provision for renewable energy schemes slipped to 2012/13 to coincide with the launch of the Government's "Green Deal" energy efficiency improvement initiative.
(i) Renewable energy schemes.		

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Larkfield Leisure Centre	46	49	0	0	0	0	0	0	95
Angel Centre	74	6	0	0	0	0	0	0	80
Tonbridge Swimming Pool	200	93	0	0	0	0	0	0	293
Sports Grounds	245	97	75	0	0	0	0	0	417
Open Space	36	29	0	0	0	0	0	0	65
Capital Grants	401	49	0	0	0	0	0	0	450
Other Schemes	161	66	33	8	8	8	8	8	300
<b>Total Leisure Services excluding capital renewals</b>	<b>1,163</b>	<b>389</b>	<b>108</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>1,700</b>
<b>Capital Renewals</b>									
Angel Centre	n/a	114	54	164	113	47	123	33	648
Larkfield Leisure Centre	n/a	104	141	209	58	50	98	127	787
Tonbridge Swimming Pool	n/a	49	23	70	43	47	73	98	403
Sports Grounds & Open Spaces	n/a	102	159	37	83	86	96	133	696
Poult Wood Golf Course	n/a	60	84	67	71	53	30	166	531
Provision for Inflation	n/a	0	19	39	34	32	57	89	270
Savings Target	n/a	(43)	(48)	(59)	(40)	(31)	(48)	(64)	(333)
<b>Total Leisure Services Capital Renewals</b>	<b>n/a</b>	<b>386</b>	<b>432</b>	<b>527</b>	<b>362</b>	<b>284</b>	<b>429</b>	<b>582</b>	<b>3,002</b>
<b>Total Leisure Services</b>	<b>1,163</b>	<b>775</b>	<b>540</b>	<b>535</b>	<b>370</b>	<b>292</b>	<b>437</b>	<b>590</b>	<b>4,702</b>

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Larkfield Leisure Centre</u></b>										
(a) Energy Saving Measures Phase 2	P05LG		40							40
(b) Larkabout Toilets	P05LE	39	1							40
(c) Improvements to Kitchen Less Catering Contractor Contribution	P05LF	37 (30)	8							45 (30)
		7	8	0	0	0	0	0	0	15
Total Larkfield Leisure Centre to Summary		46	49	0	0	0	0	0	0	95
<b><u>Angel Centre</u></b>										
(a) Changing / Toilets / Meeting Rooms	P05BE	74	6							80
Total Angel Centre to Summary		74	6	0	0	0	0	0	0	80
<b><u>Tonbridge Swimming Pool</u></b>										
(a) Wet Change DDA	P05CF	30	1							31
(b) Outdoor Pool Remedial Treatment	P05CJ	170	2							172
(c) Pool Water Disinfection System	P05CK		90							90
Total Tonbridge Swimming Pool to Summary		200	93	0	0	0	0	0	0	293

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Larkfield Leisure Centre</u></b>		
(a) Energy Saving Measures Phase 2	1a, 1b, 7c, 13b(key),18a	The purpose of the scheme is to reduce energy consumption at the Council's indoor leisure facilities in accordance with the Council's corporate priority of tackling the causes and effects of climate change. Phase 2 allows for the replacement of the single automated entry doors with a new arrangement that provides a draft lobby. Architect and scheme details being developed.
(b) Larkabout Toilets	2f, 7b, 7c, 7d, 7g(key), 11a(key),18a	Provision of toilet / changing facilities in the lobby adjoining the main seating / café area serving the Larkabout indoor soft play zone. Works completed.
(c) Improvements to Kitchen	7b, 7, 7e	Improvements to kitchen facilities approved at September 2010 meeting of F&PAB. Funded from Catering Contractor contribution of £30,000, LSBU Reserve £10,000 and LLC Capital Renewals £5,000. Scheme completed with the exception of redecoration works.
<b><u>Angel Centre</u></b>		
(a) Changing / Toilets / Meeting Rooms	2f, 7b, 7c, 7d, 7g(key), 11a(key),18a	Refurbishment of Medway Hall toilets, sports hall changing rooms and meeting rooms. Works completed. <b><i>Budget increased by £5,000 to meet the cost of DDA works vired under delegated authority from DDA Phase 3 Improvements Capital Scheme.</i></b>
<b><u>Tonbridge Swimming Pool</u></b>		
(a) Wet Change DDA	2e, 7b	Provision of changing area for people with disabilities. Scheme completed.
(b) Outdoor Pool Remedial Treatment	7a, 7g(key), 11a(key), 18a	Repairs to pipe work serving outdoor pool. Works completed. Budget increased by £26,000 at September 2010 meeting of F&PAB following receipt of tenders. Claim for insurance unsuccessful.
(c) Pool Water Disinfection System	7b, 7c, 12a(key), 18a	Replacement of the existing ozone water treatment plant with a disinfection system using ultra violet dosing. This newer, cleaner technology will reduce ongoing maintenance costs and address concerns about the efficiency of ozone dosing to protect against the incidence of pathogenic organisms such as cryptosporidium. Scheme also includes installation of automated backwashing system. Contract documentation for works currently being finalised with assistance of specialist consultant, following which tenders will be sought.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Sports Grounds</b>										
(a) Tonbridge Racecourse Sportsground										
(i) Bridge Renewal / Repair	P05DT		20	75						95
(ii) Improvement Works	P05DX	95	12							107
Less contribution from developers		(81)								(81)
Less grants from Local Strategic Partnership/Crime Reduction Partnership		(14)	(3)							(17)
		0	9	0	0	0	0	0	0	9
(b) Tonbridge Farm Sportsground										
(i) Improvements for young people	P05DN	186	0							186
Less contributions from developers		(27)								(27)
		159	0	0	0	0	0	0	0	159
(ii) Pavilion Refurbishment	P05DV	86	2							88
(c) Wrotham School All Weather Pitch	P05DW		46							46
(d) Hayesbrook School, Tonbridge All Weather Pitch	P05DY		20							20
<b>Total Sports Grounds to Summary</b>		<b>245</b>	<b>97</b>	<b>75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>417</b>



**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Sports Grounds</u></b>		
(a) Tonbridge Racecourse Sportsground (i) Bridge Renewal / Repair	7a,7d,7e 8a(key), 8b	Replacement of existing steel bridge serving the Sportsground from Avebury Avenue with a timber bridge. Original budget increased by £20,000 by way of a virement from the underspend on the PWGC Maintenance Building Refurbishment scheme to meet additional costs relating to structural works to the bridge abutments. Progress with scheme delayed due to ongoing discussions with EDF and Environment Agency. Construction phase slipped to 2012/13.
(ii) Improvement Works	7a, 7b, 7c, 10a (key) 11a(key),18a	Programme of improvements approved at May 2010 meeting of L&AAB as part of the site Masterplan. Works include new skatepark, paths and teen shelter. Initial cost of works met from developer contributions and a £17,000 grant from Local Strategic Partnership to fund an outdoor gym. Works completed. <b><i>Urgent health and safety repairs undertaken to Memorial Garden bridge funded, under delegated authority, by a virement of £9,000 from underspend on Tonbridge Farm Sportsground Improvement Scheme.</i></b>
(b) Tonbridge Farm Sportsground (i) Improvements for young people	7a, 7b, 7c,10a(key), 11a(key), 18a	Enhancement, improvement and extension of outdoor leisure facilities for young children creating more opportunities for play in a safer environment. The scheme aims to enhance existing facilities such as the children's play area, ball court and skate park, whilst improving site security and appearance generally. Cost of scheme funded from the sale of Welland Road play area (£180,000) and developer contribution secured from the Rowan House development, Tonbridge (£25,000). £10,000 vired (2010/11 Capital Plan Review) to assist with funding a replacement aerial runway at Haysden Country Park. <b><i>A further £9,000 vired to the Racecourse Improvement Works Scheme to meet cost of works to Memorial Garden bridge.</i></b> Scheme completed.
(ii) Pavilion Refurbishment	7b, 7c, 7d, 11a(key),18a	Refurbishment of the building exterior and improvements to shower facilities and kitchen area. Budget increased by £4,000 (2010/11 Capital Plan Review) by way of a virement from PWGC Maintenance Building Refurbishment scheme. <b><i>A further virement of £11,000 has been made from Capital Grants to Organisations (2011/12 Capital plan Review).</i></b> Additional costs relate to tiling of the shower floors, guttering and down pipe renewal, asbestos works and minor works to the part of the building occupied by KCC delivering the ground maintenance contract. Works now completed.
(c) Wrotham School All Weather Pitch	7a, 7b, 7e, 7g (key) 11a (key)	Contribution towards total estimated project cost of £560,000 which will deliver an all weather pitch for shared school and community use. Works completed and new facility in use.
(d) Hayesbrook School, Tonbridge All Weather Pitch	7a,7b 7e,7g (key),11a(key)	Contribution to new all weather floodlit pitch at the School, with community use secured outside school hours. Works completed and new facility in use.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<b>Open Space</b>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(a) Purchase of Quarry Hill Wood	P05FJ	13	7							20
(b) Leybourne Lakes CP Children's Play Facilities Less contributions from Developers/Lottery	P05FP	95 (95)	5 (5)							100 (100)
		0	0	0	0	0	0	0	0	0
(c) Hill Top / Priory Wood Children's Play Equipment	P05FQ	2	18							20
(d) East & Larkfield PC - Larkfield Recreation Ground Improved Play Facilities	P05FR	6	19							25
(e) Public Open Spaces Site Improvements Less Developer Contributions	P05FT	15	50 (65)	34 (34)						99 (99)
		15	(15)	0	0	0	0	0	0	0
Total Open Space to Summary		36	29	0	0	0	0	0	0	65
<b>Capital Grants</b>										
(a) Capital Grants to Organisations: 2003/04 to 2008/09 schemes Plaques	P05HF P05HZ	395 3	43 3							438 6
Total: Capital Grants to Organisations		398	46	0	0	0	0	0	0	444
(b) Capital Grants to Village / Community Halls: Aylesford Village Hall Birling Village Hall	P05JA		1 2							1 5
Total: Capital Grants to Village/Community Halls		3	3	0	0	0	0	0	0	6
Total Capital Grants to Summary		401	49	0	0	0	0	0	0	450

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Open Space</u></b>		
(a) Purchase of Quarry Hill Wood	7e,8a(key)	Purchase of land from KCC completed. Works to trees, fences and other health and safety issues progressing.
(b) Leybourne Lakes CP Children's Play Facilities	3e, 7a, 7c,7g(key), 10a(key), 11a(key)	Project to improve facilities for young people at Country Park including children's play area, interactive play sculptures and picnic benches / seating. Scheme funded from Lottery / developer contributions. Scheme completed with exception of works to slipway.
(c) Hill Top / Priory Wood Children's Play Equipment	7f, 10a(key)	Provision of an informal five-a-side kick-about area at Priory Wood Public Open Space together with general site improvements including signage and fencing. Technical difficulties with site have resulted in the kick-about area not being feasible. Other site improvements agreed in liaison with the local Members currently being progressed.
(d) East & Larkfield PC - Larkfield Recreation Ground	3e, 7a, 7c, 7f, 10a(key), 11a(key)	Contribution to East Malling & Larkfield Parish Council for improved play facilities including provision of new skatepark for teenagers. Approved at October 2010 meeting of Cabinet.
(e) Public Open Spaces Site Improvements	7g(key), 8a(key), 13b(key)	Improvements to Scotchers Field, Tonbridge and Leybourne Lakes Country Park to address anti-social behaviour, health and safety, access and issues raised by local residents.
<b><u>Capital Grants</u></b>		
(a) Capital Grants to Organisations 2003/04 to 2008/09 schemes	7b,7d,7e, 8a (key), 10a (key), 11a(key),14a	To enable the provision of local community leisure facilities and opportunities, including schemes identified by parish councils, in the Leisure & Arts Strategy. May help to unlock funding from other bodies, particularly the National Lottery. 2009/10 and subsequent years provisions deleted during 2008/09 Capital Plan Review. <b><i>Virements of £11,000 to Tonbridge Farm Sportsground Pavilion Refurbishment and £3,000 to Memorial Safety agreed by Management Team under delegated authority. Outstanding commitments against this scheme have been reviewed as part of the 2011/12 Capital Plan Review leading to a further £90,000 reduction in the overall provision.</i></b>
(b) Capital Grants to Village / Community Halls  Aylesford Village Hall Birling Village Hall	7a, 7b, 7d,7e, 8a(key), 10a(key), 11a(key),14a	To enable the provision of new facilities or the upgrade of existing ones as part of the joint District / County scheme for village halls and community centres or in conjunction with other approved funding bodies.  Grant awarded for village hall roof replacement. Grant awarded for replacement of village hall floor & central heating.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Other Schemes</b>										
(a) Tonbridge Cemetery										
(i) Memorial Safety	P05KV	60	11	25						96
(ii) Registrar Accommodation	P05KY	22	1							23
(iii) Memorial Garden Improvements	P05KA		25							25
(b) Recreation Provision Local Plans										
(i) Walderslade / Blue Bell Hill / Taddington Valley	P05KH	44	4							48
(c) Haysden Country Park Improvements	P05KM	17	5							22
(d) Community Group Funding	P05KS	n/a	15	8	8	8	8	8	8	63
(e) Disability Discrimination Act Improvements Phase 3	P05KT	18	5							23
<b>Total Other Schemes to Summary</b>		<b>161</b>	<b>66</b>	<b>33</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>300</b>

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Other Schemes</u></b>		
(a) Tonbridge Cemetery (i) Memorial Safety	7d	<b><i>Additional works required to repair tombs in 2011/12 met by a virement of £3,000 from Capital Grants to Organisations.</i></b> Provision in 2012/13 based on Local Government Ombudsman's recommendation to inspect every five years.
(ii) Registrar Accommodation	2a, 7a	Works to create office accommodation for Cemetery Registrar following sale of the Cemetery Lodge. Scheme approved at F&PAB on 26 May 2010, with works funded from capital receipt relating to sale. Scheme completed.
(iii) Memorial Garden Improvements	3b(key), 8a(key), 10a(key)	Contribution to scheme to enable safe access for users, ensure the area meets an appropriate standard for the annual Remembrance Sunday Service and to make the Garden a higher quality environment. Memorial Garden Trust has recently launched fundraising for the project, which is estimated at £250,000. Works to memorial recently completed, interpretation panel installed and trees removed.
(b) Recreation Provision Local Plans		
(i) Walderslade / Blue Bell Hill / Taddington Valley	7e	Works to Taddington Valley progressed in liaison with local Members and Aylesford Parish Council. Further works currently progressing in liaison with the Medway Valley Countryside Partnership.
(c) Haysden Country Park Improvements	7b,7e, 11a(key)	Improvements to date include works to cycle route and car parks. £20,000 vired from budget at July 2010 meeting of F&PAB to fund capital contribution to new all weather pitch at The Hayesbrook School.
(d) Community Group Funding	7b,7c,7d, 8a(key)	Core funding for community groups to undertake capital projects at a number of outdoor leisure facilities / areas where user groups are actively involved in the management of the Council's facilities. Including Tonbridge Allotments and Gardens Association, Woodland Walk, Platt Wood and Basted Mill groups. £4,000 vired under delegated authority (2010/11 Capital Plan Review) to fund an overspend on replacement of winter tee mats at Poulton Wood Golf Centre.
(e) Disability Discrimination Act Improvements Phase 3	2e,7b	Provision to undertake works at leisure facilities where improvements have been identified in an earlier consultant disability access audit. Majority of works now completed. Management Team under delegated authority vired £19,000 of the Phase 3 budget to the Larkfield Leisure Centre Health & Fitness Improvement scheme in 2009/10. <b><i>£5,000 vired to support DDA works to changing/toilet and meeting rooms at Angel Centre.</i></b>

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Renewals</b>	P05KG									
(i) Angel Centre	BC01	n/a	114	54	164	113	47	123	33	648
(ii) Larkfield Leisure Centre	BC02	n/a	104	141	209	58	50	98	127	787
(iii) Tonbridge Swimming Pool	BC04	n/a	49	23	70	43	47	73	98	403
(iv) Sports Grounds & Open Spaces	BC05	n/a	102	159	37	83	86	96	133	696
(v) Poult Wood Golf Course:										
Clubhouse	BC03	n/a	44	33	21	5	32	16	19	170
Grounds Maintenance	BC06	n/a	16	46	30	63	18	14	88	275
Course	BC07	n/a		5	16	3	3		59	86
			60	84	67	71	53	30	166	531
Provision for Inflation		n/a	0	19	39	34	32	57	89	270
Savings Target		n/a	(43)	(48)	(59)	(40)	(31)	(48)	(64)	(333)
<b>Total Capital Renewals to Summary</b>		n/a	386	432	527	362	284	429	582	3,002

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Capital Renewals</u></b></p> <ul style="list-style-type: none"> <li>(i) Angel Centre</li> <li>(ii) Larkfield Leisure Centre</li> <li>(iii) Tonbridge Swimming Pool</li> <li>(iv) Sports Grounds &amp; Open Spaces</li> <li>(v) Poult Wood Golf Course</li> </ul>	<p>7b, 7d, 18a</p>	<ul style="list-style-type: none"> <li>}</li> <li>}</li> <li>}</li> <li>}</li> <li>} Provision for the renewal of life-expired or obsolete assets used at leisure facilities. Subject to annual review.</li> <li>}</li> <li>}</li> <li>}</li> </ul>

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Land and Property	10	0	0	60	0	0	0	0	70
Information Technology Initiatives	71	80	30	30	30	30	30	30	331
Capital Grants	351	56	0	0	0	0	0	0	407
Other	155	49	214	21	0	0	0	0	439
<b>Total Corporate Services (excluding capital renewals)</b>	<b>587</b>	<b>185</b>	<b>244</b>	<b>111</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>1,247</b>
<b>Capital Renewals</b>									
Departmental Admin	n/a	11	43	31	21	0	0	7	113
Council Offices	n/a	42	5	0	0	0	13	0	60
Print Unit	n/a	16	23	58	1	85	0	6	189
Photocopiers	n/a	97	0	1	0	0	0	96	194
Telephones	n/a	31	0	0	65	13	21	0	130
Snack Facilities	n/a	3	12	2	0	0	2	0	19
Tonbridge Christmas Lighting	n/a	12	0	0	0	27	0	0	39
Information Technology	n/a	343	338	244	258	425	388	238	2,234
Provision for Inflation	n/a	0	17	24	32	63	58	55	249
Savings Target	n/a	(56)	(44)	(36)	(38)	(61)	(48)	(40)	(323)
<b>Total Corporate Services Capital Renewals</b>	<b>n/a</b>	<b>499</b>	<b>394</b>	<b>324</b>	<b>339</b>	<b>552</b>	<b>434</b>	<b>362</b>	<b>2,904</b>
<b>Total Corporate Services</b>	<b>587</b>	<b>684</b>	<b>638</b>	<b>435</b>	<b>369</b>	<b>582</b>	<b>464</b>	<b>392</b>	<b>4,151</b>



**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Land and Property</u></b>										
(a) Council Offices										
	P06AA	10			60					70
(i) Tonbridge Castle Offices : Re-tile roof										
Total Land and Property to Summary		10	0	0	60	0	0	0	0	70
<b><u>Information Technology Initiatives</u></b>										
	P06DA	n/a	54	30	30	30	30	30	30	234
(a) General IT Developments										
	P06DP	141 (151)	9							150 (151)
(b) Development of E-Government - Phase 4 Less Government Grant (IEG)										
	P06DD	60 (50)	9	0	0	0	0	0	0	60 (50)
(c) GIS Less Housing & Planning Delivery Grant										
	P06DC	8	1							9
(d) Homeless Management System										
	P06DE	51	9							60
(e) Document Management System Expansion										
	P06DV	12	7							19
(f) Customer Relationship Management										
Total Information Technology Initiatives to Summary		71	80	30	30	30	30	30	30	331

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Land and Property</u></b>		
(a) Council Offices		
(i) Tonbridge Castle Offices : Re-tile roof	18a	Retiling of roof to protect asset. Condition has not materially worsened. Bulk of the budget has been deferred to 2013/14. Spend to 31/3/10 relates to re-roofing works associated with the Tonbridge Castle Reception enhancement project.
<b><u>Information Technology Initiatives</u></b>		
(a) General IT Developments	17a,17b,2c	Global provision for identified IT developments with estimated expenditure of less than £5,000 each.
(b) Development of E-Government Phase 4	17a,17b,2c	Provision for various schemes to meet targets for the development of e-government. Expenditure to be financed by government grant for Implementing Electronic Government (IEG).
(c) GIS	17a,17b,2c	Management Team under delegated authority approved the virement of £11,000 from the underspend on CRM (Customer Relationship Management) system to enable enhancement of the GIS (Geographic Information) system (Financial Planning & Control report to Finance and Property Advisory Board, July 2009 refers). A further contribution of £50,000 has been allocated from the 2009/10 Housing & Planning Delivery Grant towards the cost of hardware and software to create corporate GIS datasets. <b>Budget reduced by £1,000 2011/12 Capital Plan Review. Scheme complete.</b>
(d) Homeless Management System	5a(key)	The new module, provided by Locata, to introduce a single integrated system for the step-by-step management of homeless applicants.
(e) Document Management System Expansion	2a, 2c,15a, 17a	To expand the availability and use of the existing IDOX Document Management System to all Services/Sections of the Council. This will enable procedures/workflow to be streamlined; improve staff and public access to documents; improve the ability for home/remote working and business continuity; improve the security of documents; and reduce the need for manual filing space.
(f) Customer Relationship Management		<b>MT under delegated authority approved the virement of £19,000 from Gateway income to fund the purchase and implementation of the self-service module of the CRM system to enable the direct integration of information from website e-forms.</b>

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Capital Grants</u></b>										
S.136 Arrangements - Grants to Parish Councils:										
(a) 2003/04 to 2008/09 Schemes	P06EF	351	56							407
Total Capital Grants to Summary		351	56	0	0	0	0	0	0	407
<b><u>Other</u></b>										
(a) Community Partnership Initiatives	P06FE	170	10	14	21					215
(b) Corporate provision for "fast-track" schemes	P06FF			200						200
(c) Christmas Displays Capital Grant	P06FG	14	10							24
(d) Local Strategic Partnership Less Performance Reward Grant	P06FJ	120 (149)	29							149 (149)
		(29)	29	0	0	0	0	0	0	0
Total Other to Summary		155	49	214	21	0	0	0	0	439

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Corporate Aims and Priorities	Notes																								
<b><u>Capital Grants</u></b>																										
S.136 Arrangements - Grants to Parish Councils (a) 2003/04 to 2008/09 Schemes	7c, 8a(key), 8b,10a(key),	Grants to assist parish councils with capital schemes for which there are concurrent functions. <b>Budget reduced by £9,000 to cover the "exceptional case" grant award for Snodland Town Council's all weather training area refurbishment in 2010/11 (approved F&amp;PAB 05/01/2010). Outstanding commitments against this scheme have been reviewed as part of the 2011/12 Capital Plan Review leading to a further £22,000 reduction in the overall provision.</b>																								
<b><u>Other</u></b>																										
(a) Community Partnership Initiatives	8a(key, 8b 13c	Provision to enable a swift response to partnership initiatives in conjunction with external bodies. Individual project commitments have been reviewed. Budget provision reduced by £13,000 during 2010/11 Capital Plan Review. Funding allocated as follows: <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td></td> <td align="right">£,000</td> </tr> <tr> <td>2011/12</td> <td>Reactive minor Improvements</td> <td align="right">8</td> </tr> <tr> <td></td> <td>Tonbridge Town Lands Charity</td> <td align="right">2</td> </tr> <tr> <td>2012/13</td> <td>Speed watch</td> <td align="right">5</td> </tr> <tr> <td></td> <td>Reactive minor Improvements</td> <td align="right">7</td> </tr> <tr> <td></td> <td>Tonbridge Town Lands Charity</td> <td align="right">2</td> </tr> <tr> <td>2013/14</td> <td>East Malling footway lighting Bone Alley</td> <td align="right">21</td> </tr> <tr> <td></td> <td></td> <td align="right"><hr/>45</td> </tr> </table>			£,000	2011/12	Reactive minor Improvements	8		Tonbridge Town Lands Charity	2	2012/13	Speed watch	5		Reactive minor Improvements	7		Tonbridge Town Lands Charity	2	2013/14	East Malling footway lighting Bone Alley	21			<hr/> 45
		£,000																								
2011/12	Reactive minor Improvements	8																								
	Tonbridge Town Lands Charity	2																								
2012/13	Speed watch	5																								
	Reactive minor Improvements	7																								
	Tonbridge Town Lands Charity	2																								
2013/14	East Malling footway lighting Bone Alley	21																								
		<hr/> 45																								
(b) Corporate provision for "fast-track" schemes		<b>Budget reduced by £3,000 2011/12 Capital Plan Review.</b> Budget will be allocated as fast track schemes are approved. Budget provision comprises: <ol style="list-style-type: none"> <li>The Town Lock scheme is currently on List B and progress onto List A is dependent on securing a funding commitment from our project partner, the Environment Agency (EA). Funding is built up roughly based on matched thirds from the Borough Council where there is an additional £100,000 in an earmarked reserve, from developer contributions expected to yield £260,000 and from the EA. Promotion to List A will be sought when the results of the current budget setting exercise are known at the EA and here at the Borough Council with a recommendation that the scheme be promoted as a Design and Build Contract using one of the EA panel contractors.</li> </ol>																								
(c) Christmas Displays Capital Grant	14a, 14b	Rolling provision to fund capital grants to upgrading lighting equipment recommended by Finance and Property Advisory Board May 2007.																								
(d) Local Strategic Partnership	13a(key)	Capital element of Performance Reward grant received in 2008/09 and 2009/10.																								

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Capital Renewals</u></b>										
(i) General	P06FA									
Departmental Admin	GR01	n/a	11	43	31	21			7	113
Council Offices	GR02	n/a	42	5				13		60
Print Unit	GR03	n/a	16	23	58	1	85		6	189
Photocopiers	GR04	n/a	97		1				96	194
Telephones	GR05	n/a	31			65	13	21		130
Snack Facilities	GR06	n/a	3	12	2			2		19
Tonbridge Christmas Lighting	GR09	n/a	12				27			39
		n/a	212	83	92	87	125	36	109	744
(ii) Information Technology	P06FB	n/a	343	338	244	258	425	388	238	2,234
Provision for Inflation		n/a	0	17	24	32	63	58	55	249
Savings Target		n/a	(56)	(44)	(36)	(38)	(61)	(48)	(40)	(323)
Total Capital Renewals to Summary		n/a	499	394	324	339	552	434	362	2,904

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Capital Renewals</u></b></p> <p>(i) General</p> <p style="padding-left: 40px;">Departmental Admin</p> <p style="padding-left: 40px;">Council Offices</p> <p style="padding-left: 40px;">Print Unit</p> <p style="padding-left: 40px;">Photocopiers</p> <p style="padding-left: 40px;">Telephones</p> <p style="padding-left: 40px;">Snack Facilities</p> <p style="padding-left: 40px;">Tonbridge Christmas Lighting</p> <p>(ii) Information Technology</p>	<p>2c,17a,17b</p>	<p>} } } } } } Provision for the renewal of life-expired or obsolete assets used at leisure facilities. Subject to annual review. } } } } } } }</p>


Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<p><b>Car Parking: Tonbridge Station – NSIP Contribution.</b></p> <p>Contribution to emerging proposals by the Network Rail and Kent County Council for improvements at the station to be funded from the National Station Improvement Programme and the Local Transport Plan (LTP).</p> <p><b>Delete from List C</b> - The station improvement scheme is proceeding. The aspiration to carry out proposals for streetscene enhancements of the public highway in front of the station foundered because highway authority funding through the LTP could not be secured.</p>	X	C  3b, 4c, 13c
Planning & Transportation  Existing Scheme	<p><b>Car Parking: Car Park Enhancement Programme – Phase 5</b></p> <p>Further phase of programme to improve and enhance the Borough Council's existing car parks.</p> <p><b>Selected for evaluation 2010/11 Capital Plan Review - See Annex 4</b></p>	AS	C  4a, 4c
Planning & Transportation  Existing Scheme	<p><b>Car Parking: Car Park Enhancement Programme – Phase 6</b></p> <p>Further phase of programme to improve and enhance the Borough Council's existing car parks.</p> <p><b>Recommended for evaluation</b></p>	✓	C  3b, 4a, 4c, 8a, 14a.
	<p><b>Revenue budget needed for evaluation</b>   Nil</p>		

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  <b>New Scheme</b>  	<p><b>Car Parking: Car Park Enhancement Programme - Phase 7</b></p> <p>Further phase of programme to improve and enhance the Borough Council's car parks</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  2f, 3b(key), 4a, 4c, 8a(key), 10b, 14a
Planning & Transportation  Existing Scheme	<p><b>Car Parking: East Malling Car Park – Access and Security Improvements</b></p> <p>The car park is owned by East Malling &amp; Larkfield Parish Council and the proposal would be to enhance it through a partnership project involving the Borough and Parish Council.</p> <p>This scheme was selected for evaluation in the 2010/11 Capital Plan Review. A Local Parking Plan for East Malling was adopted and implemented in 2011. However, no parallel initiative has yet emerged for physical changes to the village car park and the approach road to it. As a result, it has not been possible to proceed with the evaluation. This position may alter if the Parish Council develops ideas for the car park to a more detailed level. It is recommended that the scheme be retained on List C and the evaluation progressed when firmer proposals emerge.</p> <p><b>Deselected for evaluation. Retain on List C</b></p>	<b>A/S</b>	A  3b, 4a, 4c, 8a, 14a



Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation Existing Scheme	<b>Car Parking: Resident's Car Parking - Eccles</b>  Demoted from List A as part of the 2008/09 Capital Plan Review. Discussions on an alternative approach are being conducted with Aylesford Parish Council and landowner.  <b>Retain on List C</b>	<b>X</b>	D  4a, 4c, 8a (key)
Planning & Transportation Existing Scheme	<b>Traffic Management - Local Transport Plan Partnership Programme</b>  Contributions to Kent Highways schemes aimed at securing higher priority or influence in KCC's highway investment decisions.  <b>Retain on List C</b>	<b>X</b>	B  4a, 4c, 8b

**Schedule of List C Schemes**

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<p><b>Traffic Management: Station Forecourt Enhancement – West Malling Station Southern Access</b></p> <p>Contribution towards remodelling the station forecourt. The proposed scheme will transform it into a more functional public transport interchange. The station is an important transportation element supporting development in the Medway Valley generally and Kings Hill in particular. This List C provision is aimed at making up any shortfall in bids by KCC and Network Rail. It includes S106 contributions from the Leybourne Grange development.</p> <p>This scheme was selected for evaluation in the 2010/11 Capital Plan Review. Towards the end of 2011, KCC commissioned detailed design work that will lead to a project cost estimate. The information is likely to be available by the end of this financial year, at which time the evaluation can be concluded.</p> <p><b>Evaluation deferred to Summer 2012 and recommended for fast track consideration</b></p>	<b>AS</b>	B  4d
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Larkfield (A20) Local Shopping Area</b></p> <p>Enhancement to improve amenity, access and parking at local shopping area.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  8a (key), 8b

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation Existing Scheme	<b>Environmental Improvements: Watergate / Chequers Lawn, Tonbridge.</b>  The implementation of a scheme to enhance the Watergate / Chequers Lawn area near Tonbridge Castle.  <b>Retain on List C</b>	X	A  8a (key), 8b
Planning & Transportation Existing Scheme	<b>Environmental Improvements: Mereworth Village Entry Enhancements / Lighting and Street Furniture.</b>  Demoted from List A as part of the 2008/09 Capital Plan Review. Some works undertaken earlier as part of Kent Highways Partnership initiative.  <b>Retain on List C</b>	X	B  8a (key), 8b
Planning & Transportation Existing Scheme	<b>Environmental Improvements: Wateringbury Conservation Area</b>  Demoted from List A as part of the 2008/09 Capital Plan Review.  <b>Retain on List C</b>	X	B  8a (key), 8b
Planning & Transportation Existing Scheme	<b>Environmental Improvements: Shopping Parade Enhancement Programme – Woodlands Road Ditton.</b>  Demoted from List A as part of the 2008/09 Capital Plan Review.  <b>Retain on List C</b>	X	B  8a (key), 8b

**Schedule of List C Schemes**

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<b>Environmental Improvements: Wrotham Heath Soft Landscaping.</b>  Demoted from List A as part of the 2008/09 Capital Plan Review.  <b>Retain on List C</b>	<b>X</b>	B  8a (key), 8b,
Planning & Transportation  Existing Scheme	<b>Environmental Improvements: Conservation Area Enhancement Programme</b>  Development of a systematic phased programme aimed at bringing forward enhancements identified though the Council's Conservation Area Appraisals. Where possible, this will identify scope for partnerships with other key players.  The following List C schemes were merged with this scheme as part of the 2008/09 Capital Plan Review: Environmental Improvements - Hildenborough Conservation Area; Environmental Improvements - Wrotham Square / High Street and; Environmental Improvements - West Malling Conservation Area.  <b>Retain on List C</b>	<b>X</b>	E  8a (key), 8b
Planning & Transportation  Existing Scheme	<b>Environmental Improvements: The Fosse / Lansdowne neighbourhood.</b>  Partnership funding to facilitate enabling works at Lansdowne Road in conjunction with development proposals.  <b>Retain on List C</b>	<b>X</b>	C  8a (key), 8b

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Twisden Road Shopping Parade</b></p> <p>Revisit earlier scheme to address a number of amenity issues in and around the parade. Selected for evaluation in the 2007/08 Capital Plan Review. Evaluation report submitted as part of the 2008/09 Capital Plan Review recommended retention on List C.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  8a (key), 8b
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Tonbridge Town Centre Enhancements-Phase 2</b></p> <p>A phased programme to achieve the aims of the Tonbridge Central Area Action Plan. It builds on the existing Capital Plan List A provision and also subsumes a number of existing town centre related aspirations previously contained in Capital Plan List C. Potential range of directly funded initiatives as well as contributory arrangements to support development funded and partnership projects.</p> <p>Recommended in the 2009/10 Capital Plan Review to retain the programme on List C until the broader resources outlook and development situation become clearer. This position remains the same but it is important to retain the provision on List C in order to respond to changing circumstances and opportunities.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  3b, 4a, 4c, 8a (key), 8b

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<b>Land Drainage &amp; Flood Defence: Wouldham River Wall</b>  Structural strengthening to address movement detected in the retaining wall between the public open space and the River Medway. Essential work to maintain our assets and for public safety. Evaluation to follow an appropriate period of movement monitoring.  <b>Retain on List C</b>	<b>X</b>	D  4b
Planning & Transportation  Existing Scheme	<b>Land Drainage &amp; Flood Defence: Drainage Improvement Programme</b>  2011/12 and subsequent years provisions demoted from List A as part of the 2008/09 Capital Plan Review.  <b>Retain on List C</b>	<b>X</b>	A  4b


Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Larkfield Leisure Centre: New Dance / Exercise Studio</b></p> <p>The current studio facilities at the Centre cannot meet the increased demand for exercise classes. Scheme converts two existing squash courts into fitness studio with capacity for 35/40 users. Scheme would include storage, air conditioning and semi-sprung floor.</p> <p>Previously evaluated schemes to provide similar facilities at LLC in the past include installation of a mezzanine floor in the squash courts with the need for an associated lift and proposals for significant equipment investment. Another scheme proposed a new build fitness studio to the rear of the building which left the squash courts untouched. In both instances the schemes were estimated to cost in excess of £250,000 and deemed not viable in terms of current capital resources available. Consequently the scheme has been retained on List C for further evaluation in the future. A recent investigation into a project that simply converts the squash courts into a studio meeting the expressed business need and providing potential for increased income generation from the very successful Lifestyles Health and Fitness Studio has been costed at £100,000 including fees. This scheme is seen as an 'invest to save' opportunity.</p> <p><b>Recommended for fast track evaluation due to income generating opportunity - see Annex 4</b></p>	✓	C  1c, 7c, 11a, 18a
	<p><b>Revenue budget needed for evaluation:</b></p>	Nil	

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services Existing Scheme	<p><b>Larkfield Leisure Centre: Lighting in Lifestyles Fitness Suite</b></p> <p>A scheme to replace the existing “office style” lighting with a hi-tec designed lighting scheme to enhance the environment and allow change lighting in different areas during different sessions. Scheme proposed to ensure facility remains competitive in light of market pressures.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  7a, 7c, <b>11a</b> , 18a
Leisure Services Existing Scheme	<p><b>Tonbridge Swimming Pool: Changing Village Floor</b></p> <p>Installation of rubber crumb surface in Changing Village to enhance cleanliness and improve health and safety. Proposal takes into account successful installation of flooring around teaching pool.</p> <p><b>Selected for evaluation 2010/11 Capital Plan Review - see Annex 4</b></p>	<b>AS</b>	A  2f, 7a, 7c, 7d, <b>11a</b> , 18a
Leisure Services  <b>New Scheme</b>  	<p><b>Tonbridge Swimming Pool: Car Park Improvements/Extension</b></p> <p>Due to the growing publicity of the Racecourse Sportsground and the success of Tonbridge Juddians Rugby Football Club at a senior/junior level, there is significant pressure on the surrounding car parks to meet demand, particularly at weekends. This is having a detrimental impact in the use of Tonbridge Pool. The scheme would look at maximising the number of spaces in the existing car parks and the potential of a further extension in Deaconsfield.</p> <p><b>Recommended for evaluation</b></p> <p><b>Revenue budget needed for evaluation:</b> Nil</p>	<b>✓</b>	C  3b, 4a, 7a




Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Leisure Facilities General: Upgrade of CCTV Phase 2</b></p> <p>Phase 1 works at LLC, TSP and PWGC have been progressed. It was agreed previously by Cabinet (January 2004) that the need for Phase 2 (i.e. the enhanced coverage of car parks, access roads and external areas at the three facilities and the provision of audit trails at TSP and PWGC) would be reviewed after Phase 1 had been installed and was operational.</p> <p>Selected for evaluation in 2006/07 Capital Plan Review but evaluation deferred in light of capital development improvements to car park and investigations into improved children's play facilities on land adjacent to Larkfield Leisure Centre.</p> <p>As part of the 2008/09 Capital Plan Review it was noted that the evaluation be deferred to 2009/10 in light of Council's financial position and ongoing investigations into children's play facilities in liaison with the local Parish Council. The new children's play facilities have recently been completed by the Parish Council, with a modest new skatepark facility adjacent to the boundary of the Leisure Centre.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review. Evaluation deferred in light of the Council's financial position and need to assess impact of new play facilities.</p> <p><b>Delete from List C.</b> It is felt that the scheme is no longer essential and should, therefore, be deleted from the Capital Plan.</p>	<b>AS</b>	C  7c, 7d, 11a, 11b

**Schedule of List C Schemes**

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities		
Leisure Services  Existing Scheme	<p><b>Poult Wood Golf Centre: Fire Safety</b></p> <p>A review of the Fire Risk Assessment for the Poult Wood Golf Centre Clubhouse, undertaken by the Council's Health &amp; Safety Officer, in liaison with the Fire Officer and the Council's Senior Building Control Officer identified a number of potential improvements. Priority works have been progressed.</p> <p>This scheme was selected for evaluation in the 2009/10 Capital Plan Review to address other suggestions including the installation of a fire detection system, installation of doors and fitting of panic bars. These issues will be reconsidered within a forthcoming follow up risk assessment review which also covers other Council buildings.</p> <p><b>Delete from List C.</b> Following liaison with the Council's Health &amp; Safety Officer and Buildings Manager it is suggested that this scheme be deleted from the Capital Plan, as it will be addressed as part of the wider corporate review of the Council's buildings.</p>	<b>AS</b>	A  7a, 7d,		
Leisure Services  New Scheme  	<p><b>Poult Wood Golf Centre: Drainage</b></p> <p>Problems are being experienced by an adjacent landowner to the 18 hole golf course with drainage off the course on to his land. The scheme would see the repair/replacement of the drainage system in this area, but would also consider whether other more cost-effective solutions exist.</p> <p><b>Recommended for evaluation</b></p> <table border="1"> <tr> <td><b>Revenue budget needed for evaluation:</b></td> <td>Nil</td> </tr> </table>	<b>Revenue budget needed for evaluation:</b>	Nil	✓	C  4b
<b>Revenue budget needed for evaluation:</b>	Nil				


**Schedule of List C Schemes**

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Sports Grounds: Tonbridge Farm Sports Ground - Flood Protection</b></p> <p>The all weather play area at Tonbridge Farm Sports Ground has been flooded on a number of occasions and the Council's insurers require flood protection measures to be implemented. Following a flood, the loss of the facility results in a number of local sports clubs being unable to train.</p> <p>Selected for evaluation in 2005/06 and subsequent Capital Plan Reviews.</p> <p>As part of the 2008/09 Capital Plan Review it was noted that evaluation was being progressed in order to meet requirements of Council's insurers. Initial assessments of the potential practical means to mitigate flooding have demonstrated that the preferred solution of diverting flood waters and altering the channel of the watercourse is beyond the direct control of the Council, will require the approval of adjoining landowners and is likely to be cost prohibitive. Other localised approaches are now being investigated for the defence of the sports ground.</p> <p><b>Evaluation deferred to 2012/13</b></p>	<b>A/S</b>	<p>A</p> <p>7f (key), 10a, 18a</p>

**Schedule of List C Schemes**

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  <b>New Scheme</b>  	<p><b>Sports Ground: Tonbridge Farm Sportsground - Water Supply Renewal</b></p> <p>There have been a number of significant leaks to the main water supply to Tonbridge Farm. There is a need to investigate the replacement of the pipe in liaison with South East Water. The investigation will include the potential of linking the work to the renewal of the gas main serving the pavilion, which may be required in future years.</p> <p><b>Recommended for evaluation</b></p> <p><b>Revenue budget needed for evaluation:</b> Nil</p>	✓	B  7a, 7e,
Leisure Services  Existing Scheme	<p><b>Sports Grounds: Tonbridge Racecourse Sportsground - Site Improvements Phase 2</b></p> <p>A Masterplan of improvements to the Sportsground was agreed by Members at the May 2010 meeting of L&amp;AAB. Phase 1 of the Plan has been completed including a new skatepark, works to paths and play area improvements. Phase 2 includes works to Games Kiosk, lighting and paths and has the potential to attract developer contributions.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review. Evaluation of Phase 2 deferred until external funding is secured.</p> <p><b>Selected for evaluation in the 2009/10 Capital Plan Review - see Annex 4</b></p>	<b>A/S</b>	C  7a, 7c, 8a, (Key), 8b, 18a



Schedule of List C Schemes

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services Existing Scheme	<p><b>Open Spaces: Haysden Country Park - De-silting of Haysden Water Lake</b></p> <p>The incumbent Sailing Club has identified increasing silt levels in the lake that could prevent/restrict its future activities at the site. It is proposed to evaluate the scheme with the assistance of external consultants, and in liaison with the Sailing Club/Tonbridge Sports Association. The scheme has potential for external funding.</p> <p><b>Recommend for evaluation</b></p>	✓	B 10a (key)
	<p><b>Revenue budget needed for evaluation:</b> It is anticipated that costs (£5,000) will be incurred for professional fees related to the development of the scheme.</p>		
Leisure Services Existing Scheme	<p><b>Open Spaces: Haysden Country Park - Extension of Play Area</b></p> <p>Extension of the existing children’s play area. Potential for external funding/ developer contribution.</p> <p><b>Retain on List C</b></p>	X	C 2d, 7a, 7c, 7f (key), 10a (key), 18a

**Schedule of List C Schemes**

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  <b>New Scheme</b>  	<b>Open Spaces: Haysden Country Park - Bridge Repairs</b>  Future improvements/repairs have been identified to the 'Shallows Bridge' at Haysden Country Park which would include full re-decking. Potential for external funding/developer contribution.  <b>Recommended for fast track evaluation due to health and safety considerations - see Annex 4</b>	✓	A  3e, 7a, 7c, 7d, 7e, 7f, 8a (key), 18a
	Revenue budget needed for evaluation: Nil		
Leisure Services  <b>New Scheme</b>  	<b>Open Spaces: Site Improvements (Phase 2)</b>  Improvements to a number of Public Open Spaces in Tonbridge in response to identified need and funded in full by developer contributions. Sites include Frog Bridge Sportsground, Woodlands Walk, Brungers Pond and land adjoining St Phillips Church.  <b>Recommended for fast track evaluation due to developer contributions being secured - see Annex 4</b>	✓	C  3e, 7a, 7b, 7c, 7d, 7g (key) 8a (key) 8b, 11a (key, 18a
	Revenue budget needed for evaluation: Nil		

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Open Spaces: Leybourne Lakes Country Park – Facility Improvements</b></p> <p>The previous List C scheme for a visitor centre was selected for evaluation in the 2010/11 Capital Plan Review. The scheme has been scaled back following the development and approval of the site Management Plan and consultation with the local Town/Parish Councils. The scheme now proposes facility improvements to include the provision of an education facility/room and general improvements to the water sports facilities/area.</p> <p>A developer contribution has already been secured for such a project and the opportunity exists to investigate other appropriate external funding sources.</p> <p><b>Evaluation deferred to 2012/13</b></p>	<b>A/S</b>	D  7a, 7c, 7e, <b>7g</b> , 8a, 8b, <b>11a,18a</b>
	<p><b>Revenue budget needed for evaluation:</b> It is anticipated that costs (£3,000) will be incurred for professional fees related to the development of the scheme which will be met in full from the secured developer contribution.</p>		

Schedule of List C Schemes



Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities		
Leisure Services  Existing Scheme	<p><b>Tonbridge Cemetery: Path Improvements</b></p> <p>Paths at the Cemetery are continuing to deteriorate which has been noted within Workplace Inspections undertaken by the Council's Health &amp; Safety Officer. Whilst any immediate issues such as pot holes are addressed through revenue budgets, there is a need for more substantial repairs. A developer contribution has been secured.</p> <p><b>Recommended for fast track evaluation due to costs being met in full by developer contributions - see Annex 4</b></p>	✓	A  7c, 7d, 7e, 8a (key), 8b		
	<table border="1"> <tr> <td><b>Revenue budget needed for evaluation:</b></td> <td>Nil</td> </tr> </table>	<b>Revenue budget needed for evaluation:</b>	Nil		
<b>Revenue budget needed for evaluation:</b>	Nil				
Corporate Services  Existing Scheme	<p><b>Land and Property: Gibson Building (West) – Renewal of Roof Coverings</b></p> <p>Renewal of tiled and flat roofs in East and West wings and central area to protect asset and extend life of building. Renewal proposed for 2008/09 but need will be monitored on an annual basis. The present condition suggests that maintenance funded from the Building Repairs Reserve will keep the roofs watertight in the immediate future.</p> <p>Selected for evaluation in the 2007/08 Capital Plan Review. Evaluation reported as part of the 2008/09 Capital Plan Review recommended retention on List C.</p> <p><b>Retain on List C</b></p>	X	D  18a		



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Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services	<p><b>Land &amp; Property: Gibson Building West Renewal of Heating System.</b></p> <p>Renewal of hot water heating system boiler and circulatory pipe work during Summer 2012. The existing centrally located boiler is now at the end of its useful life. Following investigation by Energy Consultants the existing single boiler is to be replaced by a high efficiency multi-boiler, zoned system including new pipe work and radiators. Capital cost will be offset by current renewals provisions of £42,000.</p> <p><b>Recommended for fast track evaluation.</b></p>	✓	C
<b>New Scheme</b>			12a, 18a
	<p><b>Revenue budget needed for evaluation:</b> Nil</p>		
Corporate Services	<p><b>Land &amp; Property: Corporate Health &amp; Safety Building Improvements</b></p> <p>An evaluation of Fire Risk Assessment recommendations is due to be concluded Spring 2012. It is likely that a scheme of essential works will be required to address issues at each of the Council's offices and leisure facilities. This new scheme incorporates actions in respect of the existing Poulton Wood Golf Centre Fire Safety List C Scheme.</p> <p><b>Recommended for fast track evaluation.</b></p>	✓	A
<b>New Scheme</b>			7a, 7d,
	<p><b>Revenue budget needed for evaluation:</b> Nil</p>		

Schedule of List C Schemes

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<b>IT Initiatives: Lap Top Computers for Members</b>  <b>Retain on List C</b>	<b>X</b>	C  17a
Corporate Services  Existing Scheme	<b>IT Initiatives: Central Images Library</b>  The council's digital images are stored in a variety of files in many different places at present which makes it difficult to access images quickly or even find out if certain images exist. The Media Store central images library package would solve the problems encountered by many staff when trying to source images for publications and the media. Benefits of the new package include: <ul style="list-style-type: none"> <li>• All digital images can be stored centrally</li> <li>• All digital images can be catalogued so that they can be found easily</li> <li>• The distribution of images can be controlled (in line with data protection and copyright requirements)</li> <li>• Access to the library can be given to people outside the council (e.g. designers) which would save time and money (no CD-ROM needed)</li> </ul> <p>Selected for evaluation in 2004/05, 2005/06, 2006/07 and 2007/08 Capital Plan Reviews. Evaluation not being progressed in view of the Council's financial position.</p> <b>Delete from list C</b> - In-house solution being implemented.	<b>X</b>	A  17a


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Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<p><b>IT Initiatives: Public Access to Online Personal Data</b></p> <p>Provision of authenticated website access by the public (e.g. username and password) to enable them to view some of their own personal data held by the Council.</p> <p>Selected for evaluation in 2005/06, 2006/07, 2007/08 and 2008/09 Capital Plan Reviews. Cost band reduced from B to A, 2011/12 Capital Plan Review. Government Connect, a national project related to this initiative, has been abandoned but in order to further improve service delivery and increase customer self-service it is likely that the Council will wish to pursue this initiative in the near future.</p> <p><b>Recommended for evaluation</b></p>	✓	A  17a, 2c
	<p><b>Revenue budget needed for evaluation:</b> Nil</p>		

Schedule of List C Schemes

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  <b>New Scheme</b>  	<p><b>IT Initiatives: Cash Receipting System - Online / Automated Payments Upgrade</b></p> <p>Changes in payment card industry regulations will be implemented in December 2012 necessitating an upgrade to our existing cashiering system. Our current supplier has quoted a significant cost to upgrade the system. Alternative quotations have been sourced from other suppliers and our existing supplier.</p> <p>Failure to upgrade or change the system will result in the Council being unable to receive payments via debit or credit cards for online and Automated Telephone Payment systems. Sums collected via this route amount to £5.75m per annum. It is not considered appropriate to remove this payment method, given the usage made by customers of this facility</p> <p><b>Recommended for fast track evaluation</b></p>	✓	B depending on quotations  2a, 2c, 16a
	<p><b>Revenue budget needed for evaluation:</b> Nil</p>		

**Schedule of List C Schemes**

Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<p><b>IT Initiatives: Financial Services Electronic Document Management</b></p> <p>System for scanning invoices and processing them electronically, allowing for a completely electronic purchase to pay cycle. Plus electronic filing and archiving to improve efficiency and reduce the cost of manual processing and paper handling across all services.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review. Evaluation deferred to allow impact flowing from the corporate expansion of the IDOX DMS investigation to be assessed.</p> <p><b>Selected for evaluation 2009/10 Capital Plan Review – see Annex 4</b></p>	<b>A/S</b>	C  1c (Key), 2c, 17a
Corporate Services  Existing Scheme	<p><b>Other Schemes: Community Partnership Initiatives</b></p> <p>Enabling funding to support a wide range of community partnerships.</p> <p>Selected for evaluation in 2007/08 Capital Plan Review. Evaluation reported as part of 2008/09 Capital Plan Review recommended retention on List C.</p> <p><b>Retain on List C</b></p>	<b>X</b>	C  4a, 4b, 4c, 8a (key)

## CAPITAL PLAN LIST C – EVALUATIONS

<b>1</b>	<b>Planning &amp; Transportation Car Parking: Car Park Enhancement Programme - Phase 5</b>		
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	To improve and enhance the Borough Council's existing car parks, particularly in the light of our obligations under the Disability Discrimination Act. Improve the organisation's ability to enforce the Borough Council's parking strategy and associated revenue income. To programme in essential capital works required to maintain the car parks.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: Deliver reliable and efficient transport networks that support economic growth. (b) Council : 2f 'Improve access to Council services and facilities in accordance with Disability Discrimination Act requirements'; <b>3b (Key) 'Promote and support the sustainable regeneration and economic development of Tonbridge town centre'</b> ; 4a 'Improve local parking to meet the needs of drivers such as residents, businesses, shoppers and visitors'; 4c 'Improve the efficiency and sustainability of transportation at key locations'; <b>8a (key) 'Achieve a cleaner, smarter and better maintained street scene and open space environment'</b> ; 10b 'Reduce the fear of crime'; 14a 'Contribute to improving the West Kent economy'.
	(iii)	<b>Targets for judging success</b>	(a) Well maintained car parks that are easy and pleasant to use and operate. (b) Lack of negative feedback about the condition of car parks. (c) No unplanned disruption to off street parking or additional burden on revenue budgets. (d) DDA compliant car parks.
2	<b>Description of Project / Design Issues:</b>		
	<p>The proposals include:</p> <ul style="list-style-type: none"> <li>• Replacement of sub-standard signage.</li> <li>• Improvements to car park surfacing where deterioration has been identified.</li> <li>• Renewal of white/yellow lining.</li> <li>• Survey and upgrade package of lighting where necessary.</li> <li>• CCTV.</li> <li>• Improvements to landscaped areas.</li> <li>• Replacement/refurbishment to boundary treatments (fencing/hedges/railings)</li> <li>• Thorough initial cleansing/condition survey of drainage systems with associated remedial works as necessary.</li> <li>• Repairs to existing and installation of additional street furniture including salt bins.</li> <li>• Improve provision for cycle/motorcycle parking</li> <li>• Improvement works (where appropriate) to provide for obligations under the DDA.</li> </ul>		

## CAPITAL PLAN LIST C – EVALUATIONS

	<p>These proposals are aimed at improving the general condition and the public image of our car parks. Phase 5 will be a continuation of the phase 4 works package on Upper Castle Fields, Lower Castle Fields, West Malling High Street, Bradford Street, Angel east and west, Snodland and Sovereign Way North and a balance of the provision spread over other improvement packages across several other Borough car parks.</p>					
3	<b>Consultation:</b> To be undertaken as appropriate.					
4	<b>Capital Cost:</b> £50,000					
5	<b>Profiling of Expenditure:</b>					
	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>	<b>2017/18 (£'000)</b>
	50					
6	<b>Capital Renewals Impact:</b> Nil					
7	<b>Revenue Impact:</b> Loss of investment income on capital cost is estimated at £2,500 per annum.					
8	<b>Partnership Funding:</b> None available					
9	<b>Post Implementation Review:</b> At completion of programme					
10	<b>Screening for equality impacts:</b>					
	<b>Question</b>			<b>Answer</b>	<b>Explanation of impacts</b>	
	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?			No	See next response	
	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?			Yes	One of the fundamental purposes of this programme of works is to make changes that positively contribute to disabled peoples' mobility and to help them gain access to the critical services that they need through better parking provision.	
	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?					
11	<b>Recommendation:</b> Transfer from List C to List B					

## CAPITAL PLAN LIST C – EVALUATIONS

<b>2</b>	<b>Leisure Services Larkfield Leisure Centre: New Dance / Exercise Studio</b>		
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	The current studio facilities at the Centre cannot meet the increased demand for exercise classes. Scheme converts two existing squash courts into dance / exercise studio with capacity for 35 / 40 users. Scheme would include storage, air conditioning and semi-spring floor.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: None (b) Council: Meets following corporate improvement priorities: 1a – 'Improve the efficiency of the Council's services in the context of changes in the economic climate and the Government's 3% efficiency saving target for Local Government'; <b>1c (key) - 'Manage the Council's financial resources and performance to meet the challenges of the recession and its impact on public finances'</b> ; 7c – 'Improve the quality and sustainability of the Council's leisure facilities and services'; <b>11a (key) – 'Work with partners to promote, encourage and provide opportunities for healthy living'</b> ; 18a – 'Improve the fabric of our leisure facilities and access for all'.
	(iii)	<b>Targets for judging success</b>	The scheme will be judged against: (a) Increased Lifestyles Health & Fitness direct debit / annual membership sales; (b) Increased availability of group exercise opportunities per customer; (c) Increased numbers of participants in group exercise programme; (d) Overall positive impact on Larkfield Leisure Centre revenue/trading position; (e) Reduced membership attrition rates.
2	<b>Description of Project / Design Issues:</b> Previously evaluated schemes to provide additional dance facilities at Larkfield Leisure Centre were estimated to cost in excess of £250,000 and were, therefore, not deemed viable in light of the Council's overall financial situation. Consequently the scheme has been retained on List C for further evaluation in the future.  The proposed scheme brings forward a simple conversion of the two squash courts into a fitness studio. The studio will be single storey with a suspended ceiling and a semi-spring floor that utilises and extends the existing squash court flooring. The studio will incorporate air conditioning, mirrored walls, storage, and include light and sound systems.  Currently group exercise classes are limited to a capacity of 16 in the existing studio and at peak times waiting lists are common. The Leisure Contracts Manager believes that overall membership is constrained by lack of access to group dance / exercise classes and this has been evidenced in customer exit surveys. The scheme is, therefore, designed to meet expressed business need and provides potential for increased income generation through Lifestyles Health and Fitness membership income.		



## CAPITAL PLAN LIST C – EVALUATIONS

	<p>The scheme would result in the loss of any squash court facilities at Larkfield Leisure Centre. The forecast income for squash in 2012/13 is £24,000, falling from £27,000 in 2011/12. Occupancy at peak times (Monday – Friday between 1730 – 2130) has fallen to around 65% and during the rest of the week and weekends occupancy is only around 10%, meaning that for large parts of the week the courts are not in use for their intended purpose. The Squash League operating at Larkfield Leisure Centre has only 3 active divisions compared to a peak in the 1980s of 35 divisions and no club operates from the Centre. Current alternative use of the squash courts, such as Phase IV classes and martial arts, may continue in more appropriate surroundings in the proposed fitness studio or revert to the smaller existing studio. Income from these activities, included in the estimate above would be retained.</p> <p>Squash court facilities are available locally at Cobdown Sports &amp; Social Club at very competitive prices and also at David Lloyd at Kings Hill. Further liaison with these providers, particularly at Cobdown, would be required to hopefully provide an option for squash users to transfer from Larkfield.</p> <p>This scheme is seen as an 'invest to save' opportunity.</p>																																									
3	<p><b>Consultation:</b> The proposed scheme involves internal alterations and consultation has been undertaken with the Chief Planning Officer who has confirmed that the scheme would not be subject to the requirement of a planning application. The final design will require the approval of Building Control and the Fire Officer. The General Manager has been consulted and is supportive of the scheme which she believes will address the existing constraints on capacity and provide the potential for increased sales and reduced attrition in Lifestyles Health &amp; Fitness.</p>																																									
4	<table> <tr> <td><b>Capital Cost:</b></td> <td>£</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Building Costs</td> <td>85,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fees</td> <td>5,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Equipment Costs</td> <td>10,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>-----</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Total 100,000</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						<b>Capital Cost:</b>	£					Building Costs	85,000					Fees	5,000					Equipment Costs	10,000						-----						Total 100,000				
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## CAPITAL PLAN LIST C – EVALUATIONS

7	<b>Revenue Impact:</b>		Per annum
			£
	Loss of squash income (net of retained income referred to at 2 above)		20,000
	Loss of investment income @ 5% pa		5,000
	Increased DD/Annual membership income		(45,000)
	Increased existing studio income		(5,000)
	Increased income from sports hall due to transfer of classes		(6,000)
	Increased casual class income		(5,000)
	Increase in annual capital renewals provisions		5,050
			-----
		<b>Net additional income per year</b>	<b>£30,950</b>
8	<b>Partnership Funding:</b> None identified.		
9	<b>Post Implementation Review:</b> Twelve months after completion.		
10	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	Increased access to all for group exercise classes will be achieved by implementation of the scheme.
	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	Equality of access already exists
	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	
11	<b>Recommendation:</b> Transfer from List C to List.		

## CAPITAL PLAN LIST C – EVALUATIONS

<b>3</b>	<b>Leisure Services Tonbridge Swimming Pool: Changing Village Floor</b>		
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	Installation of rubber crumb surface in Changing Village to enhance cleanliness and improve health and safety. Proposal takes into account successful installation of rubber crumb flooring around teaching pool.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: None. (b) Council: Meets following corporate improvement priorities: 7c – 'Improve the quality and sustainability of the Council's leisure facilities and services'; 7d – 'Improve security/health and safety at leisure facilities'; <b>7g (key) – 'Involve, safeguard and meet the needs of children and young people'</b> ; 18a – 'Improve the fabric of our leisure facilities and access for all'.
	(iii)	<b>Targets for judging success</b>	(a) Reduced number of accidents; (b) Greater customer satisfaction; (c) Reduced potential for insurance claim against the Council.
2	<p><b>Description of Project / Design Issues:</b></p> <p>The existing flooring in the Changing Village at Tonbridge Swimming Pool is a tiled surface that has been the cause of a number of slips, trips and falls as well as near misses since the pool was constructed. Early attempts to improve the slip resistance of the surface failed and for a number of years heron rib matting has been laid extensively throughout the Changing Village to mitigate the problem. The heron rib matting does, however, create both a hygiene and trip hazard in its own right and a manual handling risk to staff. At present the heron rib matting, for practical purposes only covers the aisles. The proposal involves the application of a rubber crumb surface throughout the entire Changing Village creating a safer environment for all customers.</p> <p>A rubber crumb surface has been laid around the teaching pool at Tonbridge Swimming Pool as a consequence of an identified and quantifiable health and safety risk to young children. This has been very successful in eradicating slips, trips and falls in this area. The surface does require a prescriptive cleaning regime and after two years some minor maintenance work has been undertaken. The surface is expected to have six year life before requiring renewal.</p> <p>If the proposal progresses the current cost of heron rib matting will be removed from the capital renewals schedule.</p>		

## CAPITAL PLAN LIST C – EVALUATIONS

3	<b>Consultation:</b> The General Manager has been consulted and is supportive of the scheme, which appears in the 2011/12 LSBU Business Plan, on the grounds of health and safety, cleanliness and aesthetic improvement to the Changing Village. The Council's Health & Safety Officer has been consulted and comments as follows: "The provision of the existing rubber crumb in the swimming pool area has resulted in a significant reduction in the number of slipping incidents in this area by young swimmers since it was installed. This has demonstrated that it is reasonably practicable, as required by health and safety legislation, to also reduce the risk of injury from slipping on the tiles in the Changing Village. The existing control measures to reduce the risk of slipping, as described above, do actually introduce further risks which will be avoided by the use of crumb in this area".					
4	<b>Capital Cost:</b> £20,000.					
5	<b>Profiling of Expenditure:</b>					
	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>	<b>2017/18 (£'000)</b>
	20					
6	<b>Capital Renewals Impact:</b> Replacement rubber crumb                      £20,000 every 6 years Saving in existing heron rib matting        £1,650 every 2 years Net addition to annual renewals provisions £2,500 per annum.					
7	<b>Revenue Impact:</b> Loss of investment income at 5% is £1,000 per annum.					
8	<b>Partnership Funding:</b> None identified.					
9	<b>Post Implementation Review:</b> Twelve months after completion.					
10	<b>Screening for equality impacts:</b>					
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>			
	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No				
	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	The floor surface will improve the safety of access for people with disabilities, children and the elderly.			
	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A				
11	<b>Recommendation:</b> Transfer from List C to List B.					

## CAPITAL PLAN LIST C – EVALUATIONS

<b>4</b>	<b>Leisure Services Sportsgrounds: Tonbridge Racecourse Sportsground - Site Improvements Phase 2</b>		
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	A Masterplan of improvements to the Racecourse Sportsground was agreed by Members at the May 2010 meeting of L&AAB. Phase 1 of the Plan has been completed including a new skatepark, works to paths and play area improvements. The improvements have proved to be popular and the facility is well used by local residents and visitors to the town. This Phase 2 scheme focuses on an upgrade to the Games Kiosk to provide an enhanced level of catering, including hot and cold food and drinks. At the present time the kiosk only provides cold drinks and ice creams.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: None (b) Council: Meets the following corporate improvement priorities: 1a – 'Improve the efficiency of the Council's services in the context of changes in the economic climate and the Government's 3% efficiency saving target for Local Government'; <b>1c (key) - 'Manage the Council's financial resources and performance to meet the challenges of the recession and its impact on public finances'</b> ; 7c – 'Improve the quality and sustainability of the Council's leisure facilities and services'; <b>8a (key) - 'Achieve a cleaner, smarter and better maintained street scene and open space'</b> ; 8b – 'Enhance the amenity and appearance of locations borough-wide'; 18a – 'Improve the fabric of our leisure facilities and access for all'.
	(iii)	<b>Targets for judging success</b>	(a) Meeting expressed needs of users in market survey; (b) Increased income through catering for TSP/LSBU; (c) Improved access to year round catering facilities for visitors to the Sportsground; (d) Improved defence against flooding; (e) Improved accommodation for Sportsground Ranger and, therefore, improved security, customer service to visitors.
2	<b>Description of Project / Design Issues:</b> The scheme brings forward a new building located adjacent to the existing kiosk. Due to flooding issues on the site there will be a need to carefully consider the design of the new building, and liaison will be required with the Environment Agency. If the new building is to be available all year round, an innovative approach to the design may be required.  The facility will provide a small indoor seated area and enable provision of a range of hot and cold food and beverages to customers, complementing the cafeteria provision at Tonbridge Swimming Pool. The scheme will also include refurbishment of the existing kiosk to provide on site accommodation and storage for the Ranger.  This scheme is seen as an 'invest to save' opportunity.		

## CAPITAL PLAN LIST C – EVALUATIONS

3	<p><b>Consultation:</b>  Consultation has been undertaken with the Chief Planning Officer who has confirmed that subject to the proposed building being less than 4m in height and 200m cubic capacity the scheme would be permitted development and not, therefore, be subject to the requirement of a planning application.</p> <p>The Leisure Contracts Manager has advised that the scheme will make a positive contribution to the LSBU reserve estimates through the generation of additional income.</p>																	
4	<p><b>Capital Cost:</b> Building cost anticipated at £65,000 including fees. It is the intention to progress the scheme upon receipt of a developer contribution, which would meet the cost of the project in full.</p>																	
5	<p><b>Profiling of Expenditure:</b></p> <table border="1"> <thead> <tr> <th>2012/13 (£'000)</th> <th>2013/14 (£'000)</th> <th>2014/15 (£'000)</th> <th>2015/16 (£'000)</th> <th>2016/17 (£'000)</th> <th>2017/18 (£'000)</th> </tr> </thead> <tbody> <tr> <td>65</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						2012/13 (£'000)	2013/14 (£'000)	2014/15 (£'000)	2015/16 (£'000)	2016/17 (£'000)	2017/18 (£'000)	65					
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65																		
6	<p><b>Capital Renewals Impact:</b> Nil.</p>																	
7	<p><b>Revenue Impact:</b> Potential exists to operate this facility directly or in partnership with a third party. Anticipated income is an additional £5,000 - £10,000 per annum depending upon the adopted model.</p>																	
8	<p><b>Partnership Funding:</b> The scheme is subject to securing developer contributions.</p>																	
9	<p><b>Post Implementation Review:</b> Twelve months after completion.</p>																	
10	<p><b>Screening for equality impacts:</b></p> <table border="1"> <thead> <tr> <th>Question</th> <th>Answer</th> <th>Explanation of impacts</th> </tr> </thead> <tbody> <tr> <td>a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?</td> <td>No</td> <td>Access to the facility will comply with Disability Discrimination Act</td> </tr> <tr> <td>b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?</td> <td>Yes</td> <td>Access to the existing kiosk is poor for people with disabilities.</td> </tr> <tr> <td>c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?</td> <td>N/A</td> <td></td> </tr> </tbody> </table>						Question	Answer	Explanation of impacts	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	Access to the facility will comply with Disability Discrimination Act	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	Access to the existing kiosk is poor for people with disabilities.	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	
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b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	Access to the existing kiosk is poor for people with disabilities.																
c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A																	
11	<p><b>Recommendation:</b> Transfer from List C to List B pending receipt of developer contribution to fund the scheme in full.</p>																	

## CAPITAL PLAN LIST C – EVALUATIONS

5 Leisure Services Open Spaces: Haysden Country Park - Bridge Repairs						
1	<b>Specification:</b>					
	(i)	<b>Purpose of the scheme</b>	To repair / re-deck the Shallows Bridge at Haysden Country Park to maintain safe access for visitors to the site.			
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: Health and Safety. (b) Council: <b>8a (Key) – 'Achieve a cleaner, smarter and better maintained street scene and open space environment'</b> ; 7d – 'Improve security/health and safety at leisure facilities'; 7e – 'Improve public access to the countryside and public open spaces across the borough'; 8a – 'Improve the fabric of our facilities and access for all'.			
	(iii)	<b>Targets for judging success</b>	(a) Maintain safe public access.			
2	<b>Description of Project / Design Issues:</b> The Shallows Bridge currently provides pedestrian access over the river from the main car park at Haysden Country Park to the western section of the site. The bridge is extensively used and forms a key link within the park being on the route of both the designated Historical and Nature Trail Walks. In the past years deterioration has been noted in the condition of the bridge decking and minor repairs have already been undertaken. It is now proposed that the bridge be fully re-decked before it presents any health and safety concerns to the visiting public.					
3	<b>Consultation:</b> It is proposed that consultation be undertaken with the Council's Engineering Services in regard to the proposed works.					
4	<b>Capital Cost:</b> The Cost of the scheme is estimated at £8,000					
5	<b>Profiling of Expenditure:</b>					
		<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>
		8				
6	<b>Capital Renewals Impact:</b> None.					
7	<b>Revenue Impact:</b> Loss of investment income on the Capital cost is estimated to be £400 per annum.					
8	<b>Partnership Funding:</b> None.					
9	<b>Post Implementation Review:</b> 12 Months after completion.					
10	<b>Screening for equality impacts:</b>					
	<b>Question</b>			<b>Answer</b>	<b>Explanation of impacts</b>	
	a)	Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?			No	N/a
	b)	Does the decision being made or recommended through this paper make a positive contribution to promoting equality?			Yes	The scheme will maintain and improve access within the Country Park for all visitors.
	c)	What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?			N/a	
11	<b>Recommendation:</b> Transfer from List C to List B.					

## CAPITAL PLAN LIST C – EVALUATIONS

<b>6</b>	<b>Leisure Services Open Spaces: Public Open Space Site Improvements Phase 2</b>		
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	Improvements to a number of Public Open Spaces in Tonbridge in response to identified need including public and Member requests. Sites include Frog Bridge Play Area, Woodlands Walk, Brungers Pond and land adjoining St Philips Church.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: Encouraging Healthier Lifestyles. (b) Council: <b>7g (Key) – 'Involve and meet the needs of young people'; 8a (Key) – 'Achieve a cleaner, smarter and better maintained street scene and open space environment'; 11a (Key) – 'Work with partners to promote, encourage and provide opportunities for healthy living'</b> . 3e, 7a, 7b, 7c, 7d, 8b, 18a
	(iii)	<b>Targets for judging success</b>	(a) Enhancement of play facilities; (b) Meeting the needs of local residents; (c) Enhanced public facilities.
2	<b>Description of Project / Design Issues:</b>		
	<ol style="list-style-type: none"> <li>1. <b><u>Frog Bridge Play Area</u></b> – Following liaison with local Members it is proposed that one / two additional items of play equipment be provided within the existing boundary of the play area. The age range of the equipment proposed would be similar to that already existing (toddler/junior).</li> <li>2. <b><u>Woodlands Walk</u></b> – A program of works is proposed that includes the re-painting/renewal of gates, fencing and bins, new seating, new signs, revetment of the river bank and habitat enhancement. The works have been identified in liaison with local Members and the Woodland Walk Community Management Group.</li> <li>3. <b><u>Brungers Pond</u></b> – Following comments from local Members and residents regarding the general condition of the site, it is proposed that general improvements are undertaken to enhance both the amenity and wildlife value of the site. This may include coppicing and clearance of the two ponds.</li> <li>4. <b><u>St Philips Church</u></b> – The Church has highlighted its desire to create a community garden on land adjacent to the church that is within their ownership. In addition, local Members have also highlighted the opportunity to provide some low level children's play equipment on land immediately adjacent that is within the ownership of the Borough Council. It has, therefore, been proposed that one scheme be developed to incorporate the aspirations of both the Church and the Borough Council, creating a landscaped seating area / garden incorporating / linking to a low level toddler play area.</li> </ol>		



## CAPITAL PLAN LIST C – EVALUATIONS

3	<b>Consultation:</b>					
	1. <b>Frog Bridge Play Area and Woodlands Walk</b> – Both projects have been developed in liaison with local Members and the Woodland Walk Community Management Group.					
	2. <b>Brungers Pond</b> – Following comments from local Members and residents regarding the general condition of the site, it is proposed that general improvements are undertaken. It is proposed that consultation be undertaken with the Medway Valley Countryside Partnership to develop a detailed scheme that would increase the visual amenity of the site and will also enhance its wildlife value.					
	3. <b>St Philips Church</b> – Initial consultation has been undertaken with both the Church and local Members. It is proposed that further consultation will be undertaken with local residents regarding the details of the final scheme / design and this will take the form of open days / workshops hosted by the Church. The scheme will be project managed by the Medway Valley Countryside Partnership.					
4	<b>Capital Cost:</b> £69,000 which will be funded in full by developer contributions. The total cost is allocated as follows:					
	Frog Bridge Play Area	£10,000				
	Woodlands Walk	£30,000				
	Brungers Pond	£3,000				
	St Phillips Church	£26,000				
5	<b>Profiling of Expenditure:</b>					
	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>	<b>2017/18 (£'000)</b>
	69					
6	<b>Capital Renewals Impact:</b> Children's play equipment and associated surfacing and fencing will require replacement in the future. Estimated replacement costs and expected life are: play equipment £14,000 every 14 years; safety surfacing £7,000 every 7 years; fencing £4,000 every 25 years. The impact on future capital renewals provisions equates to £2,250 per annum.					
7	<b>Revenue Impact:</b> There will be no loss of investment income as the scheme is funded in full from developer contributions. Revenue costs will be met from within existing budgets.					
8	<b>Partnership Funding:</b> The scheme is funded in full through developer contributions.					
9	<b>Post Implementation Review:</b> Twelve months after completion.					
10	<b>Screening for equality impacts:</b>					
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>			
	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	The scheme aims to enhance public facilities that available for all to use.			
	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	The scheme aims to enhance public facilities that available for all to use.			
	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?					
11	<b>Recommendation:</b> Transfer from List C to List B.					

## CAPITAL PLAN LIST C – EVALUATIONS

7 Leisure Services Other Schemes: Tonbridge Cemetery - Path Improvements						
1	<b>Specification:</b>					
	(i)	<b>Purpose of the scheme</b>	To improve the condition of paths at Tonbridge Cemetery and prevent future health and safety issues.			
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: Health & Safety. (b) Council: <b>8a (Key) – 'Achieve a cleaner, smarter and better maintained street scene and open space environment'</b> . 7c, 7d, 7e, 8b.			
	(iii)	<b>Targets for judging success</b>	(a) The provision of safe access to and around Tonbridge Cemetery. (b) Prevention of accidents.			
2	<b>Description of Project / Design Issues:</b> To undertake repairs / replacement of tarmac paths at Tonbridge Cemetery. Work will be prioritised based on identified need.					
3	<b>Consultation:</b> The work is being progressed following Workplace Inspections undertaken by the Council's Health and Safety Officer and annual inspections undertaken by Leisure Services. Consultation will be undertaken with the Council's Engineering Services to ensure the work is carried out to an appropriate standard/specification.					
4	<b>Capital Cost:</b> £12,000 which will be met in full by developer contributions (contributions have been secured and payment will be received in current financial year)					
5	<b>Profiling of Expenditure:</b>					
		<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>
		12				
6	<b>Capital Renewals Impact:</b> Nil.					
7	<b>Revenue Impact:</b> Nil.					
8	<b>Partnership Funding:</b> The scheme is funded in full through developer contributions.					
9	<b>Post Implementation Review:</b> Twelve months after completion.					
10	<b>Screening for equality impacts:</b>					
	<b>Question</b>			<b>Answer</b>	<b>Explanation of impacts</b>	
	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?			No	The works aim to maintain and improve access for all visitors to the Cemetery	
	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?			Yes	The works aim to maintain and improve access for all visitors to the Cemetery	
	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?					
11	<b>Recommendation:</b> Transfer from List C to List B.					

## CAPITAL PLAN LIST C – EVALUATIONS

<b>8</b>	<b>Corporate Services IT Initiatives: Financial Services - Electronic Document Management</b>					
1	<b>Specification:</b>					
	(i)	<b>Purpose of the scheme</b>	Enable document imaging and attachments in Integra (financial ledger system).			
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: None. (b) Council: Meets the following corporate improvement priorities: <b>1c( Key) - Manage the Council's financial resources and performance to meet the challenges of the recession and its impact on public finances'</b> ; 2c - Increase the availability of electronic information and transactions to help make local services more accessible, convenient, responsive and seamless'; 17a - 'improve the Council's own use and cost effectiveness of technology'.			
	(iii)	<b>Targets for judging success</b>	(a) Purchase invoices will be authorised electronically; (b) Budgetary control reports will 'drill down' to individual invoices; (c) Paper copies of invoices will not need to be kept more than three months; (d) Purchase order automatically sent via email with attachments; (e) Sales invoices automatically sent via email with attachments; (f) Enquiries enhanced and streamlined by access to images of source documents.			
2	<b>Description of Project / Design Issues:</b> Software development to link the financial ledger system (Integra) with corporate document management system where practical and licence additional software where necessary to enable document imaging and associated functionality of Integra, bringing it in line with typical industry standards. Where manual document handling processes limit the scope for improvement, electronic document handling will provide opportunity to develop better ways of working to cut costs and improving efficiency.					
3	<b>Consultation:</b> Users consulted via the Financial Services Customer Forum are very keen for document imaging to be incorporated into Integra as soon as possible. We have also met with several local authorities who use Integra with document imaging and have been impressed with the high regard it received. Generally users have indicated that the benefits, while difficult to quantify, are very significant in time saved, accuracy of reporting and convenience.					
4	<b>Capital Cost:</b> Software licence costs £15,000 Integration development and consultation costs £10,000 Additional hardware £2,000 Contingency £3,000 Total £30,000					
5	<b>Profiling of Expenditure</b>					
	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>	<b>2017/18 (£'000)</b>
	30					
6	<b>Capital Renewals Impact:</b> Renewals will be treated as a new scheme.					

## CAPITAL PLAN LIST C – EVALUATIONS

7	<b>Revenue Impact:</b> Loss of interest on capital sum £1,500 per annum. Ongoing licence costs estimate £1,500 per annum. Total £3,000 per annum. No direct revenue savings have been quantified but the scheme will make it possible to consider improvements by saving a significant amount of officer time in manual document handling and further make it possible to consider new ways of working that could save money that are currently impossible because of the needs imposed by manual document handling.		
8	<b>Partnership Funding:</b> None.		
9	<b>Post Implementation Review:</b> Twelve Months after completion.		
10	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a) Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	
	b) Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	Improved accessibility. Increased scope for remote working.
	c) What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	
11	<b>Recommendation:</b> Transfer from List C to List B		

